Harthill with Woodall

Parish Council

Minutes – Ordinary Parish Council Meeting

8th September 2026

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Ms M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, Ms. C Hamer, Mr J Morley and Miss F Radford.
The Clerk, Caroline Havenhand was in attendance. One parishioner was in attendance.

Reference	Item	Action
26/111	**To receive and approve reasons for absence**	
	Apologies and reasons for absence were received from Councillors Mrs E Simmonite. It was **resolved** that the reasons provided were approved.	
26/112	**To receive declarations of interest in respect of business on the agenda.**	
	Councillor Miss F Radford declared a personal interest in a planning application.	
26/113	**To authorise the chairman to sign the minutes of the meeting held on 14th July 2026 as a true and correct record.**	
	The minutes were confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
26/114	**To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.**	
	It was **resolved** that no items required the exclusion of press and public.	
26/115	**To note any matters arising (For information only)**	
	There were no matters arising that are not covered elsewhere on the agenda.	
	Open Forum for Parishioners in Attendance – Public Participation Session	
	A parishioner attended the meeting to raise concerns relating to planning application **RB2026/1046.**	
26/116	To receive information on planning applications received or updates received since the last meeting and reviewed under clerk's delegation: **Planning Application 26/00020/FUL** – Proposed Great Wolf Leisure Resort, Whitwell Common. The clerk circulated correspondence from a resident, and a further updated objection was submitted following circulation to Council. **RB2026/1004** - Erection of a two-storey side and dormer to the front 87 Serlby Lane, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/1004. A question was raised regarding permission for access and the sight lines. **RB2026/0997** - Erection of single storey front porch,12 Peregrine Way, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/0997. No Action. **RB2026/1044** - Erection of a single storey side and rear extension and raised decking to the rear 36 Carver Close, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/1044. No Action.	

	RB2026/1076 - Erection of a two-storey side extension and dormers to the front and rear 2 Casson Drive, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/1076. No Action. **RB2025/1554** - Application to vary condition 02 (approved plans) imposed by application RB2022/0916 to allow changes to plots 1 & 3 at The Paddocks, Union Street, Harthill. Granted Conditionally 29/07/2026. No Action **RB2026/0725** - Change of use from part commercial (Use Class E) to full residential (Use Class C3), removal of signage, and external alterations including changes to fenestration and rendering at 96 Union Street, Harthill. Granted Conditionally 22/07/2026. No Action. **RB2026/0629** - Erection of self-build residential dwelling at Land adjacent 9 Woodall Lane, Harthill. Refused 07/07/2026. No Action.	
	Council noted the responses and **resolved** that no further action is required at this time.	
26/117	To receive an update in respect of planning matters and consider any further action on ongoing applications. **RB2026/1046** - Application to vary condition 02 (approved plans) imposed by Planning Application RB2023/0155, 76 Union Street Harthill. http://rotherham.planportal.co.uk/?id=RB2026/1046 **RB2026/1097** - Part demolition of detached garage, erection of single storey rear extension & increase in height of side boundary wall 68 Union Street Harthill. http://rotherham.planportal.co.uk/?id=RB2026/1097 **Whitestone Solar Farm NSIP/DCO Application – Relevant Representation and Delegated Authority** To receive and retrospectively approve the Joint Working Group Agreement and sign this on behalf of Harthill with Woodall Parish Council. To note the balance on the GoFundMe account to assist with the cost of legal services. To receive an update from the clerk, including a copy of the Relevant Representation submitted on behalf of the Joint Working Group and Harthill with Woodall Parish Council and the first stage of the invoice for the work. To note the current budget agreed with the Planning Consultant under the clerk's delegation. **RB2026/0997** - Erection of single storey front porch at 12 Peregrine Way, Harthill. Granted Conditionally 18/08/2026.	
	It was **resolved** that an objection be raised to RB2026/1046 on the grounds that the increased height contributes to the massing of the property, which Council considers to constitute inappropriate development in the Green Belt. It was **resolved** to retrospectively approve the Joint Working Group Agreement and to authorise its signature on behalf of Harthill with Woodall Parish Council by the Chair and one other Councillor.	**Clerk**

	The current balance held within the GoFundMe account towards the cost of legal and professional services was noted. The Clerk provided an update on the work undertaken to date, including the Relevant Representation submitted on behalf of the Joint Working Group and Harthill with Woodall Parish Council, together with the first-stage invoice for the Planning Consultant's work. The current budget agreed with the Planning Consultant under the Clerk's delegated authority was noted. It was further **resolved** that a copy of the invoice be forwarded to the parties to the Joint Working Group Agreement in accordance with the agreed cost-sharing arrangements and, upon receipt of the respective contributions, the invoice be settled.	
26/118	**To receive information on the following ongoing issues and decide further action where necessary:**	
26/118.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues.	
	The September report is not yet available. The latest play inspection report received is dated 4th August 2026 and is categorised as low risk following the removal of the teen shelter. Council still need to prioritise the repair costs and decide which should be carried out. It was **resolved** to do this before November meeting.	**Clerk**
26/118.2	Potential MUGA - To receive an update on the parking survey, cost of a noise survey and agree next steps. To review the lighting design received.	
	The clerk reported that the parking data had been collected and was to be collated into a report for RMBC. A cost of obtaining a noise survey is £1600.00 and no alternative quote has been forthcoming. The lighting design received for the proposed MUGA was reviewed and noted. Following discussion, it was **resolved** to proceed with the agreed next steps, including commissioning the necessary noise assessment and progressing the supporting information required to determine whether the proposal should proceed. It was **resolved** that Councillor C Hamer will attend the planning board meeting to speak for the Council on the existing application which is due before planning board in October.	**Clerk**
26/118.3	To receive a response from the Sailing Club in relation to their defibrillator.	
	The Sailing Club have agreed to donate the defibrillator to the Parish Council. It was **resolved** to purchase a cabinet to house the defibrillator on the outside wall of the Sailing club and to engage an electrician to install the box.	**Clerk**
26/119	**Matters requested by Councillors/Clerk and to agree any action**	
26/119.1	To receive any requests for financial assistance.	
	There were no requests for financial assistance.	
26/119.2	To receive correspondence from the HVH Ltd in relation to lighting.	
	It was **resolved** to ask HVH Ltd for more information on the proposed use of the lights and costings.	
26/119.3	To confirm renewal of the Microsoft subscription and agree reimbursement of the cost to the Clerk.	
	Council **resolved** to reimburse the clerk for the annual renewal subscription of £104.99.	**Clerk**
26/119.4	To note the incorporation of Harthill with Woodall Community Association CIO and discuss the new lease.	

	Council noted that the Association is now incorporated, it was **resolved** to engage Ilett and Clark to draw up the lease at a cost of £800.00.	
26/119.5	To agree the engagement of RMBC to carry out the play inspection reports for a further 12 months.	
	It was **resolved** to engage RMBC to carry out the play inspection report for a further 12 months at a cost of £501.00.	**Clerk**
26/120	**Staffing**	
26/120.1	To receive and note minutes 1st September 2026.	
	Council received and noted the minutes.	
26/121	**Allotments**	
26/121.1	To receive and note minutes 1st September 2026.	
	Council received and noted the minutes.	
26/121.2	To appoint a Councillor to submit a flower arrangement for the HDGA show and agree a budget.	
	Councillor C Hamer agreed to make the flower arrangement on behalf of the Parish Council. A budget of £25.00 was set for the project.	**Clerk**
26/121.3	To discuss the cutting of the Wildflower Meadow by RMBC.	
	It was **resolved** to write to RMBC to raise Council's concerns with how this matter was handled without any consultation.	**Clerk**
26/121.4	To discuss any adjustment to budget required.	
	It was **resolved** to add an adjustment of £1000.00 to the overall budget.	
26/121.5	To discuss the removal of the Woodall Lane bed.	
	Councillor J Morley confirmed that he will carry out the work in November.	**Councillor J Morley**
26/122	**Financial Matters**	
26/122.1	To receive the RFO'S report.	
	a) After five months of the financial year 52% of anticipated income has been received. Outstanding allotment rents are being chased. £2582.64 has been collected up to the end of August. 32% of planned expenditure has been spent. b) The account balance on 31st August 2026 is £137,462.42. c) The full 2026/2027 Precept (£91,500.00) has been received from RMBC. d) £483.66 VAT has been reclaimed from 2025/2026. A claim of £1,248.88 is due to be submitted to RMBC. Information noted by Council.	
26/122.2	To receive and verify bank reconciliation to 31st July 2026 and 31st August 2026.	
	The bank reconciliation was verified and signed by two Councillors.	
26/122.3	To approve accounts for payments	
	It was **resolved** that accounts presented for payment are approved.	
26/122.4	To agree any transfers to or from reserves.	
	It was **resolved** that following review of the management accounts against budget, that the following transfer be made: £1000.00 from CA to Village Hall ER. £3500.00 from CA to ER for Whitestone planning response comments.	**Clerk**
26/122.5	To receive the Limited Assurance Review from PKF and note their comments.	
	That the Limited Assurance Review and External Auditor's comments be received and	**Clerk**

	noted. The Notice of Conclusion of Audit and completed AGAR would be published on the Council's website on 30 September 2026, with the Notice also displayed on the Council noticeboard for 10 days. The fee for the assurance review to be paid.	
26/123	**To receive any correspondence not already covered on the agenda.**	
	The Clerk advised that she had been asked about selling land at Winney Hill Gardens and also about increasing the number of water supplies on the allotment sites. Council advised that the water supply issue needed to be referred to the allotment and gardens committee and that any review of land would not take place until the new year.	
26/124	**To receive reports / information on external meetings.**	
	There were no issues to report from meetings.	
26/125	**Individual Councillor reports**	
	Items discussed raised the following items for October's agenda: • New Signage for Firvale Allotments • Increasing size of 'No HGV' signs.	**Clerk**
26/126	**To agree the date and time of the next ordinary Council Meeting. (13th October 2026)**	
	The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Tuesday 13th October 2026. The meeting closed at 8.55 pm.	**Clerk**

Chairman's Signature **Date 13th October 2026**

Finances

PAYMENT LIST - SEPTEMBER 2026 HARTHILL WITH WOODALL PARISH COUNCIL

DATE	SUPPLIER	ITEM	CHQ OR IB	COST	VAT	TOTAL
9th September 2026	Salaries including expenses	Payroll Employees	IB	£ 1,824.73		£ 1,824.73
9th September 2026	HMRC	PAYE	IB	£ 1,773.64		£ 1,773.64
9th September 2026	HVH Ltd	Room Hire	IB	£ 28.00		£ 28.00
9th September 2026	RMBC	Annual Play Inspection	IB	£ 417.50	£ 83.50	£ 501.00
9th September 2026	RMBC	Football Overmarking and extra cuts	IB	£ 777.71	£ 155.54	£ 933.25
9th September 2026	Re-imburse Clerk	365 Renewal	IB	£ 87.49	£ 17.50	£ 104.99
9th September 2026	Business Stream	Water TR	DDR	£ 143.44		£ 143.44
9th September 2026	Business Stream	Water Firvale	DDR	£ 316.37		£ 316.37
9th September 2026	Information Commissions Office	Data Protection Registration	DDR	£ 47.00		£ 47.00
9th September 2026	Lloyds Bank PLC	Montly Bank Fees	FEE	£ 8.50		£ 8.50
9th September 2026	NEST	Pension Contribution (incl salary sac)	DDR	£ 1,226.32		£ 1,226.32
SEPTEMBER 2026				£ 6,650.70	£ 256.54	£ 6,907.24
Carried Forward				£ 30,575.23	£ 992.34	£ 31,567.57
YEAR TOTAL 2026/2027				£ 37,225.93	£ 1,248.88	£ 38,474.81