



Harthill with Woodall

Parish Council



Minutes – Ordinary Parish Council Meeting

9th June 2026

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Ms. M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, Ms. C Hamer, Mr J Morley, Miss F Radford and Mrs E Simmonite. The Clerk, Caroline Havenhand was in attendance. Two parishioners were in attendance.

Reference	Item	Action
26/82	To receive and approve reasons for absence	
	None.	
26/83	To receive declarations of interest in respect of business on the agenda.	
	No additional interests were declared.	
26/84	To authorise the chairman to sign the minutes of the meeting held on 12th May 2026 as a true and correct record.	
	The minutes were confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
26/85	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that item 7.3 on the agenda, recorded in these minutes as item 26/88.3, should exclude press and public due to the confidential nature of items under discussion.	
26/86	To note any matters arising (For information only)	
	There were no matters arising.	
	Open Forum for Parishioners in Attendance – Public Participation Session	
	Parishioners attended to discuss the Whitestone Solar Farm proposal and how to potentially fund professional or legal advice in relation to the proposal.	
26/87	To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss –	
	<u>RB2026/0725</u> - Change of use from part commercial (Use Class E) to full residential (Use Class C3), removal of signage, and external alterations including changes to fenestration and rendering 96 Union Street Harthill. http://rotherham.planportal.co.uk/?id=RB2026/0725 <u>RB2026/0629</u> - Erection of self-build residential dwelling Land adjacent 9 Woodall Lane Harthill. http://rotherham.planportal.co.uk/?id=RB2026/0629 To review any information received relating to a request for a development consent order for Whitestone Solar Farm. To discuss funding for legal advice. <u>RB2026/0498</u> - Proposal Formation of hardstanding for vehicle access and dropped kerb at 44 Winney Hill, Harthill.	

	Granted Conditionally 27/05/2026 RB2026/0399 - Proposal Erection of single storey side extension, single storey rear extension, replacement pitched roof to replace flat roof side extension, new vehicle access and drop kerb to front, boundary treatment and gate at 17 Glebe Avenue, Harthill. Granted Conditionally 08/05/2026.	
	It was resolved that Council object to RB2026/0629. The Council considered that there was no significant difference between the current proposal and the recently refused application that would make the development acceptable within the setting of the conservation area. It was resolved, subject to confirmation from YLCA that it would be lawful and appropriate for the Council to do so, to establish a GoFundMe page to raise funds for professional advice in relation to Whitestone Solar Farm.	Clerk
26/88	To receive information on the following ongoing issues and decide further action where necessary:	
26/88.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues.	
	The latest play inspection report received is dated 8 th June 2026 and is categorised as moderate. The matters remain unchanged from the previous month. The clerk is continuing to obtain quotes. The teen shelter remains in place, and the clerk is to approach another contractor with an increased budget of up to £400.00 to undertake the required work. It was resolved that no further action is required at this time.	Clerk
26/88.2	To agree a location for the MUGA and teen equipment following the meeting of Councillors on Spens Field.	
	Plans were presented showing the locations recommended by the working group for the new teen area and proposed MUGA. It was resolved that the MUGA should be located centrally on the site of the old BMX track and would measure approximately 26 m X 16 m. The clerk is to seek a quote to support grant funding applications. She is also checking what reports will be needed for the planning application, together with likely costs. The teen Area would be located above the Zip-wire, subject to there being sufficient space and adequate clearance from the football pitch.	Clerk
26/88.3	To discuss the current planning application relating to Harthill Leisure Centre and next steps.	
	It was resolved that, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the matters to be discussed. The item concerned correspondence received via RMBC in relation to the live Leisure Centre planning application, including consultation comments from Sport England, the Council's consideration of its response, supporting evidence, and related operational and financial matters. It was noted that Sport England's comments formed part of the ongoing planning consultation process and that the Council had not yet agreed its formal response. Members considered that public discussion before the Council's response had been settled could risk premature or misleading conclusions being drawn from unresolved consultation comments. It was further noted that any formal response submitted by the Council would be published, where applicable, through the planning process in due course. A meeting is booked with RMBC Sports Team for advice on the Sports England	Clerk

	response. It was resolved that the outcome be reported at the next meeting and decide whether to make amendments to the application.	
26/88.4	To provide any update on the request for a defibrillator on Harthill Ponds.	
	CRT advised that they did not have funds to purchase a defibrillator. It was resolved that the clerk contact the sailing club to ask if their defibrillator could be made publicly accessible. Council would be prepared to support this by funding an outside cabinet.	Clerk
26/88.5	To provide any feedback on the new Hart distribution allocations.	
	The clerk advised that there had been a great response from parishioners offering to act as volunteers. Councillors advised that the system had worked well from their perspective. It was resolved that no further action is required at this time.	
26/88.6	To receive any update on the condition of the Ash Tree on Spens Field.	
	The clerk advised that she had spoken to the RMBC Tree Officer, who reported that the crown continues to appear healthy and that the decaying material had fallen away at the moment. It was resolved to monitor and review the tree again in Autumn. It is likely that at some point the dieback will spread to the crown and the tree will eventually need felling.	Clerk
26/89	Matters requested by Councillors/Clerk and to agree any action	
26/89.1	To receive any requests for financial assistance.	
	None.	
26/89.2	To receive a request to host the HARTFEST on Parish Council land.	
	It was resolved to defer this matter until further information is available.	
26/89.3	To receive a quotation of the damaged path on the Woodall Lane Car Park.	
	It was resolved to accept the quote of £430.00 and instruct the contractor to undertake the work.	
26/89.4	To agree the cost of a professional Fire Risk Assessment for Harthill Leisure Centre including workbench, including proposed plans.	
	It was resolved to approve expenditure of up to £400 for the assessment.	Clerk
26/90	Allotments	
26/90.1	To receive minutes from the meeting held on 2 nd June 2026	
	It was resolved that the minutes of the allotment meeting held on 2 nd June 2026 were received and noted.	
26/90.2	To receive an update on the progress with the new stress testing reports that RMBC are undertaking and Council's contribution. To decide any action.	
	Stress testing is still awaited as RMBC are going through the procurement process. It was resolved to ask the contractor if the plants could be switch to smaller plants in the event that the stress testing found them to be too heavy.	Clerk
26/90.3	To discuss the turning area on Firvale and agree any action.	
	It was resolved to ask the Grounds Maintenance Operative to strim the area.	Clerk
26/90.4	To receive a quote for the gate on Firvale site.	
	It was resolved to pay £760.00 for a 7-bar galvanised metal gate and £250.00 for labour to install.	Clerk
26/91	Staffing	
26/91.1	To discuss and agree an increase in mileage rate from 45p per mile to 55p per mile in accordance with new HMRC tax-free limit.	
	It was resolved that the increase be agreed and backdated to 6 th April 2026.	Clerk
26/92	Financial Matters	
26/92.1	To receive the RFO'S report.	

	a) After two months of the financial year 51% of anticipated income has been received. Outstanding allotment rents are being chased. £2,342.64 has been collected up to the end of May. 13% of planned expenditure has been spent. b) The account balance on 31 May 2026 is £156,090.21. c) The first stage of the 2026/2027 Precept (£45,750.00) has been received from RMBC. d) £483.66 VAT has been reclaimed from 2025/2026. Information noted by Council. AGAR The RFO noted that Section 2, Line 11 had been answered “No” in error due to the revised wording for 2025/26. The Council does not act as sole managing trustee, and no trust fund transactions or balances are included in the accounting statements. The correct answer to Section 2, Line 11 is therefore “Yes”, confirming that the accounting statements exclude trust transactions and balances. This was amended and signed at the meeting.	
26/92.2	To receive and verify bank reconciliation to 31 st May 2026.	
	The bank reconciliation was verified and signed by two Councillors.	
26/92.3	To approve accounts for payment.	
	It was resolved that accounts presented for payment be approved.	
26/92.4	To agree any transfers to or from reserves.	
	It was resolved that following review of the year-to-date management accounts against budget, that the following transfers be made: • £1,000 from budget to ER reserves – Village Hall	Clerk
26/92.5	To note the final review by a Councillor for the 2025/2026 financial year.	
	Councillor J Morley confirmed that he had carried out the quarter 4 review for 2025/2026 and found no issues.	
26/92.6	To re-appoint the current internal auditor, under the existing terms of reference, for the financial year 1st April 2026 to 31st March 2027.	
	It was resolved to re-appoint FH Accountancy Services as the Council’s internal auditor for the 2026/2027 financial year under the existing terms of reference. It was resolved that Council is satisfied that the appointed internal auditor is independent and competent for the purposes of the Practitioners’ Guide. Council noted that the auditor has no involvement in the Council’s financial decision-making, management, financial controls or procedures, and no known personal, financial or professional conflict of interest. Council was also satisfied that the auditor has appropriate knowledge and experience of smaller authority internal audit, governance, accounting and internal control requirements. The appointment was therefore approved for the 2026/27 internal audit.	Clerk
26/93	To receive any correspondence not already covered on the agenda.	
	None.	
26/94	To receive reports / information on external meetings.	
	Councillor S Day gave an update on the last chairs’ meeting concerning the Whitestone Solar Farm Proposal including ideas suggested around raising awareness to Register/fundraising and gathering technical evidence.	
26/95	Individual Councillor reports	
	No matters were raised for inclusion on the next agenda.	
26/96	To agree the date and time of the next ordinary Council Meeting. (14th July 2026)	

The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Tuesday 14th July 2026. The meeting closed at 9.40 pm.

Clerk

Finances

PAYMENT LIST - JUNE 2026		HARTHILL WITH WOODALL PARISH COUNCIL				
DATE	SUPPLIER	ITEM	CHQ OR IB	COST	VAT	TOTAL
8th June 2026	Scottish Water Allotments	Water Allotments -Thorpe Road	DDR	£ 6.70		£ 6.70
8th June 2026	Scottish Water Allotments	Water Allotments - Firvale	DDR	£ 66.01		£ 66.01
9th June 2026	Salaries including expenses	Payroll Employees	IB	£ 2,174.65		£ 2,174.65
9th June 2026	HMRC	PAYE	IB	£ 2,076.62		£ 2,076.62
9th June 2026	HVH Ltd	Room Hire	IB	£ 35.00		£ 35.00
9th June 2026	J Pattison	Chairmans Allowance	IB	£ 128.00		£ 128.00
9th June 2026	John Brailsford Printers	Newsletters	IB	£ 990.00		£ 990.00
9th June 2026	GT Hedge Contract	Interim Payment	IB	£ 1,470.00		£ 1,470.00
9th June 2026	National Allotment Society	Subscription	IB	£ 70.00	£ 14.00	£ 84.00
9th June 2026	Lloyds Bank PLC	Montly Bank Fees	FEE	£ 12.21		£ 12.21
22nd June 2026	Horizon Renovations	Ramp Spens Field Path	IB	£ 430.00		£ 430.00
26th June 2026	RMBC	Grounds Maintenance Contract payment	DDR	£ 1,833.80	£ 366.76	£ 2,200.56
19th June 2026	NEST	Pension Contribution	DDR	£ 256.44		£ 256.44
JUNE 2026				£ 9,549.43	£ 380.76	£ 9,930.19
Carried Forward				£ 12,035.24	£ 520.71	£ 12,555.95
YEAR TOTAL 2026/2027				£ 21,584.67	£ 901.47	£ 22,486.14

Chairman's Signature

Date 14th July 2026