



Harthill with Woodall Parish Council



Minutes – Ordinary Parish Council Meeting 12th March 2026

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs S Day, Mr S Green, Mrs B Gunby, Ms. C Hamer, Ms M Havard, Mr J Morley and Mrs E Simmonite. The Clerk, Caroline Havenhand was in attendance. Three parishioners were in attendance.

Reference	Item	Action
26/29	To receive and approve reasons for absence	
	Apologies and reasons for absence were received from Councillors: Miss F Radford. It was resolved that the reasons provided were approved.	
26/30	To receive declarations of interest in respect of business on the agenda.	
	No additional interests were declared.	
26/31	To authorise the chairman to sign the minutes of the meeting held on 10th February 2026 as a true and correct record.	
	The minutes were confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
26/32	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that no matters require the exclusion of press and public due to the confidential nature of items under discussion.	
26/33	To note any matters arising (For information only)	
	The clerk advised that the benches on Hard Lane and the Well Area have now been installed. A notification has been received from HVH Ltd relating to the forthcoming increase in hire rates for the Village Hall of 3%. The clerk advised that the contractor appointed to do the clearance work on Thorpe Road is not able to carry out the work and she is trying to find an alternative contract to do the work and that a slightly larger budget may be necessary.	
	Open Forum for Parishioners in Attendance – Public Participation Session	
	A member of Harthill Active Travel attended to update Council on their current activity and focus. A parishioner attended with a number of questions for the Parish Council.	

	The Chairman of Harthill FC attended to discuss issues with Moles damaging the pitch on Spens Field.	
26/34	To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss –	
	<p>RB2026/0202 - Trees & Woodlands - Application to undertake works to trees within Harthill conservation area, 22 Union Street, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/0202</p> <p>RB2026/0161 - Trees & Woodlands - Application to undertake works to a tree within Harthill conservation area, 68 Union Street, Harthill. http://rotherham.planportal.co.uk/?id=RB2026/0161</p> <p>RB2026/0228 - land north of Woodall Services Killamarsh Lane Woodall, Erection of new substation, associated infrastructure including access, parking, landscaping and temporary construction access. http://rotherham.planportal.co.uk/?id=RB2026/0228</p> <p>Planning application 26/00020/FUL submitted to Bolsover District Council for a proposed leisure resort development by Great Wolf Resorts on land off the A619 near Whitwell Common and Clowne.</p> <p>RB2026/0258 - Raising the ridge height, front and rear dormers to facilitate loft conversion and new render and cladding finish to existing walls, 51 Winney Hill, Harthill, Rotherham. http://rotherham.planportal.co.uk/?id=RB2026/0258</p> <p>To agree letter to RMBC in connection with the Adequacy of Consultation for the Whitestone Solar Farm proposal.</p> <p>To receive information from Whitestone Solar Farm relating to a further focused consultation - 4 March - 3 April 2026 - and agree a response.</p>	
	<p>It was resolved that the letter relating to Adequacy of Consultation is approved and that the clerk should submit this to RMBC and copy in Doncaster planning department.</p> <p>It was further resolved that:</p> <p>Planning application 26/00020/FUL - The Clerk to submit an objection to this application with a focus on the traffic impact on the Parish.</p> <p>Planning Application RB2026/0258 - The Clerk to submit an objection to this application in relation to the Design of the roof and its impact on the street scene.</p> <p>Whitestone Solar Farm focused consultation – The response is required before the next Parish Council meeting. It was resolved to hold a meeting for Parishioners to provide an outline of the consultation. Following that meeting, it is delegated to the clerk to write the response in collaboration with the working group.</p>	Clerk
26/35	To receive information on the following ongoing issues and decide further action where necessary:	
26/35.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues.	
	The latest play inspection report received is dated 6 th March 2026 and is categorised as moderate risk with the spring repair on the Cableway now shown as complete.	Clerk

	Installation of the boulders is still awaited when the ground is firmer. It was resolved that no further action is required at this time.	
26/35.2	To receive a copy of the plan for Spens Field and agree whether the MUGA, associated lighting, CCTV, and net should be included within the Leisure Centre planning application or submitted on a separate application.	
	It was resolved not to combine the planning application for play equipment with the Leisure Centre application as it will delay submission as there are still a number of matters to be agreed. The scale map is now available, so the working group have agreed a date in May to meet and look at the best location for equipment.	Clerk
26/35.3	To provide a copy of the Leisure Centre Drawings relating to the planning application - for approval. Additionally, to agree whether other suggested alterations are added at this time to save further planning costs later, such as Solar Panels.	
	It was resolved that: The plans are agreed. Additional features have been added in the form of a small extension and Solar Panels. These are to future proof the planning permission so that Council do not need to apply again if it is decided to add these at a later date.	Clerk
26/35.4	To note the return of the sign on Thorpe Road.	
	The clerk advised that sign was returned shortly after the last meeting.	
26/35.5	To note the payment of Council's contribution to the SLCC subscription.	
	Council noted the payment due of £182.93.	Clerk
26/35.6	To discuss and agree whether the Parish Council should provide an additional defibrillator at Harthill Reservoir.	
	It was resolved to write to CRT to see if they are willing to provide an open access defibrillator at Harthill Reservoir as Council have already purchased and manage four.	Clerk
26/35.7	To remind Councillors of the forthcoming defibrillator awareness event on Saturday 14th March 2026 at 11.00am.	
	The clerk reminded Councillors of the event on Saturday. Information noted by Council.	
26/36	Matters requested by Councillors/Clerk and to agree any action	
26/36.1	To receive any requests for financial assistance.	
	There were no requests for financial assistance.	
26/36.2	To receive correspondence from Harthill FC regarding the Moles on Spens Field and to receive a quotation for mole removal.	
	It was resolved that a contractor be employed to clear the current moles at a cost of £700.00. The clerk is to draw up a contract; this is expected to achieve a clear pitch for 12 months, at which point the situation will be reviewed. Contract to be signed by the Chairman and Clerk.	Clerk
26/36.3	To receive information relating to the accessibility check by the website provider.	
	Council received a positive report from the website, a few minor issues were identified and rectified. The website provider has updated the Accessibility statement on the website and Council resolved to accept this wording for review in 12 months' time.	Clerk
26/37	Allotments	
26/37.1	To receive a request for a shed and Polytunnel on plot 17 Firvale.	

	It was resolved that the shed and polytunnel be agreed in the size and materials submitted subject to the allotment holder removing from site when they end their tenancy.	Clerk
26/37.2	To discuss and agree action in relation to the broken gate on Firvale Allotments.	
	An initial gate was sourced but is no longer available. It was resolved to source other gates. At the moment someone has made a temporary repair on it.	Clerk
26/37.3	To discuss an issue relating to 'ownership' of 4 garages.	
	It was resolved to issue a license for the four garages to the person that currently has assets in the garage. This is an exception to sort an historical issue. The clerk is to draw up an appropriate license, with a clause relating to the temporary nature of the garages if the space is required for allotment use. This is not ideal, but a 'fix' to provide clarity.	Clerk
26/38	Policies – To review and approve the following Policies for a period to be agreed:	
26/38.1	Council's Data Audit (3 years)	
	It was resolved that the Data Audit is up to date with current personal data held and will be reviewed again in 2 years unless new data is held.	Clerk
26/38.2	Records Management Policy (3 years)	
	It was resolved to adopt the updated Records Management Policy with a few minor amendments for review in 3 years.	Clerk
26/38.3	Freedom of Information Policy (1 year)	
	It was resolved to adopt the existing FOI policy for a further year.	Clerk
26/38.4	Council's Publications Scheme (1 year)	
	It was resolved to adopt the existing Publication Scheme with a few minor amendments for a further year.	Clerk
26/38.5	Grant Policy and Application Form (3 years)	
	It was resolved to adopt the existing Grant Policy and Application for review in 3 years.	Clerk
26/38.6	Equality and Diversity Policy (2 years)	
	It was resolved to adopt the existing Equality and Diversity Policy for review in 2 years.	Clerk
26/38.7	Privacy Policy (3 years)	
	It was resolved to adopt the existing Privacy Policy – with the insertion of UK before GDPR – to be reviewed again in 2 years.	Clerk
26/38.8	Accessibility Statement (3 years)	
	It was resolved to approve the new statement uploaded by the website provider – to be reviewed again by the clerk after 12 months and formally by the company every other year.	Clerk
26/39	Financial Matters	
26/39.1	To receive the RFO'S report.	
	<p>a) After 11 months of the financial year 100% of anticipated income has been received. Outstanding allotment rents are being chased. £2, 291.64 has been collected up to the end of February. 87% of planned expenditure has been spent or allocated.</p> <p>b) The account balance on 28th February 2026 is £128,843.78</p>	

	<p>c) The first and second stage of the 2025/2026 Precept (£84,000.00) has been received from RMBC</p> <p>d) CIL monies received £542.33. This relates to the Union Street development.</p> <p>e) VAT to 31st October 2025 has been reclaimed £4,344.69. A further reclaim has been made to 31st January 2026 and has now been received £874.25. Last claim to be made at the end of March.</p> <p>Information noted by Council.</p>	
26/39.2	To receive and verify bank reconciliation to 28 th February 2026.	
	The bank reconciliation was verified and signed by two Councillors.	
26/39.3	To approve accounts for payments	
	It was resolved that accounts presented for payment are approved.	
26/39.4	To agree any transfers to or from reserves.	
	<p>It was resolved that following review of the year-to-date management accounts against budget, that the following transfers be made:</p> <ul style="list-style-type: none"> • £2800 to ER Allotments to cover the cost of the gate, allocated skips, Thorpe Road border and the Woodall Lane work. • £300.00 to ER for a new printer. Clerk to purchase printer now under delegation – agreed with Chair. • £2000 to LC ER Reserves for proposed changes. • £2000 to PA ER Reserves for Play Area plans 	
26/39.5	To review Council’s Risk Assessment/Management document and agree any changes.	
	It was resolved that the updated risk management policy be adopted. The Data Audit is up to date – there a few old records to review and destroy.	
26/39.6	To review, update and agree the current asset register for Harthill with Woodall Parish Council. To include review of insurance values and to agree items which remain uninsured.	
	<p>The Plaque, Roundabout and new benches have been added to the asset register. It was resolved that the updated asset register be approved with total of £1,088,081.65.</p> <p>There was a review of current uninsured items being, pre 2018 benches at Ponds, Parish gates and fences, Cycle Rack, Grit Bins, Litter Bins, festival verge plaque, Tommie’s as well as the main Play Area equipment. It was resolved that these remain uninsured as well as the new grit bin.</p> <p>A document outlining insurance to asset value at cost, was circulated to Council, and it was resolved that cover is adequate for those items where insurance is required.</p> <p>The Parish Council Policy does not include Cyber Insurance it was agreed that the current back up process is sufficient for the size of the Council.</p>	
26/39.7	To receive information related to the annual check for a Councillor to speak to the Internal Auditor and additionally, carry out an insurance check, in accordance with Council risk procedure.	
	Councillor J Morley noted that he has contacted the Insurance and confirmed that the insurance is in place. He spoke to the internal auditor who asked for confirmation that Councillors see her report following the audit. All internal audit and external audit	

	documents are routinely circulated every year. Councillor J Morley reported that there was no further action required following the check. Information noted by Council.	
26/40	To note any correspondence.	
	A letter was received from a previous trustee of the Harthill with Woodall Community Association expressing concerns over plans for the Leisure Centre. A draft reply was discussed for a response by the clerk. Council will fully outline the reasons for partial change of use in the planning statement when the planning application is submitted.	Clerk
26/41	To receive reports / information on external meetings.	
	There were no reports from external meetings.	
26/42	To receive confirmation from Councillors relating to Data Protection training.	
	Councillors confirmed that they had read the Data Protection Training and all were able to answer the questions asked by the clerk.	
26/43	Individual Councillor reports	
	Items discussed raised the following items for April's agenda: <ul style="list-style-type: none"> • None 	
26/44	To agree the date and time of the next ordinary Council Meeting. (14th April 2026)	
	The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Thursday 14 th April 2026. The meeting closed at 9.50 pm.	Clerk

Chairman

Date 14th April 2026

