



# Harthill with Woodall Parish Council



## Minutes – Ordinary Parish Council Meeting 10<sup>th</sup> February 2026

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs S Day, Mr S Green, Mrs B Gunby, Ms. C Hamer, Mrs M Havard, Mr J Morley and Ms F Radford. The Clerk, Caroline Havenhand was in attendance. One parishioner was in attendance.

Reference	Item	Action
<b>26/14</b>	<b>To receive and approve reasons for absence</b>	
	Apologies and reasons for absence were received from Councillors: Mrs E Simmonite. It was <b>resolved</b> that the reasons provided were approved.	
<b>26/15</b>	<b>To receive declarations of interest in respect of business on the agenda.</b>	
	No additional interests were declared.	
<b>26/16</b>	<b>To authorise the chairman to sign the minutes of the meeting held on 13<sup>th</sup> January 2026 as a true and correct record.</b>	
	The minutes were confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
<b>26/17</b>	<b>To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.</b>	
	It was <b>resolved</b> that no matters require the exclusion of press and public due to the confidential nature of items under discussion.	
<b>26/18</b>	<b>To note any matters arising (For information only)</b>	
	There were no matters not already noted elsewhere on the agenda.	
	<b>Open Forum for Parishioners in Attendance – Public Participation Session</b>	
	A member of Harthill Workbench committee spoke to the Parish Council about the possibility of extending the building.	
<b>26/19</b>	<b>To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss –</b>	
	<b>RB2026/0013</b> - Demolition of existing single storey side projection and erection of a two-storey side extension and new render finish to existing brick gable 29 Woodall Lane, Harthill, Rotherham. <a href="http://rotherham.planportal.co.uk/?id=RB2026/0013">http://rotherham.planportal.co.uk/?id=RB2026/0013</a>	

	<p><b>RB2026/0039</b> - Demolition of existing side conservatory &amp; erection of two storey front, two storey rear extension, single storey side extensions, single storey rear extension &amp; boundary treatment &amp; gate.37 Serlby Lane, Harthill, Rotherham. <a href="http://rotherham.planportal.co.uk/?id=RB2026/0039">http://rotherham.planportal.co.uk/?id=RB2026/0039</a></p> <p><b>RB2025/1661</b> - Application to undertake works to a tree(s) protected by TPO No. (No.2) 1971 All Hallows Church, Union Street, Harthill. <a href="http://rotherham.planportal.co.uk/?id=RB2025/1661">http://rotherham.planportal.co.uk/?id=RB2025/1661</a></p> <p><b>RB2025/0694</b> - Appeal - land adjacent 9, Woodall Lane, Harthill. Application to vary condition 02 (approved plans) (to allow changes to the design of the dwelling) imposed by RB2023/1512 Appeal Reference: 6002593.</p> <p><b>RB2025/1660</b> - Trees &amp; Woodlands Proposal Application to undertake works to trees within Harthill Conservation Area at 48 Union Street, Harthill. No Objections 19/01/2026.</p>	
	It was <b>resolved</b> that a letter be submitted to The Planning Inspectorate in respect to the appeal reference 6002593. The Parish Council considers that the dwelling as built differs materially from the approved scheme in terms of height, siting, scale and overall impact.	<b>Clerk</b>
<b>26/20</b>	<b>To receive information on the following ongoing issues and decide further action where necessary:</b>	
26/20.1	To discuss and agree any action in relation to the most recent play inspection report and the Annual Play Report, including any risk issues. To agree the purchase of further Zip-Wire Parts and to agree the cost of installing the replacement Spring.	
	The latest play inspection report received is dated 9 <sup>th</sup> February 2026 and is categorised as moderate risk now due to the rotten wooden logs having been removed. Installation of the boulders is awaited when the ground is firmer. The clerk advised that the manufacturer of the Cableway has sent an extra spring free of charge and she has a quote from RMBC for £49.00 to fit it. The cableway seat can be replaced at the same time. Council <b>resolved</b> to accept the quotation and to instruct the clerk to purchase a spare seat and 2 pairs of Trolley End fixings at a total cost of £180.00. It was <b>resolved</b> that no further action is required at this time.	<b>Clerk</b>
26/20.2	To agree a working party, and its terms of reference, to plan out a potential scale drawing of Spens Field, including potential new play equipment and path. To receive a summary of permissions required under the lease and to advise a £200 fee for consents.	
	It was <b>resolved</b> to create a working party to look at placement of potential new equipment on Spens Field such as the teen shelter, MUGA and net.  Members of the working party: Councillors Mr S Green, Mr J Morley and Mrs B Gunby. It was additionally <b>resolved</b> to pay for a scale maps and drawings to assist with planning this and any planning permission required - £355.00 plus vat	<b>Clerk</b>
26/20.3	To provide an update on the following related to Harthill Leisure Centre: <ul style="list-style-type: none"> <li>• Meeting with potential trustees for Harthill with Woodall Community Association.</li> <li>• Receipt of correspondence from RMBC relating the covenant shown at the Land Registry.</li> <li>• The planning application for change of Use.</li> </ul>	

	<ul style="list-style-type: none"> <li>To retrospectively agree reimbursement to the clerk for costs incurred to retrieve historical planning application documents.</li> </ul>	
	<p>The clerk advised that:</p> <ul style="list-style-type: none"> <li>new trustees have come forward to make up a quorum for the existing charity. Actions are now to update the charity commission and bank account so that the charity can operate until the new CIO is set up.</li> <li>following correspondence relating to the covenant sent to RMBC to request agreement to the proposals, a deed of release has been sent to the clerk that appears to relate to the total LC site. The clerk is seeking final clarification from Solicitors who hold Council deeds. This effectively releases any covenant.</li> </ul> <p>It was <b>resolved</b> that:</p> <ul style="list-style-type: none"> <li>The clerk be reimbursed for the costs of retrieval of the planning fee of £80.00, the council gave retrospective authorisation for requesting these documents.</li> <li>The clerk is authorised to seek clarity from Council's solicitor but in the interim Council will proceed to submit the planning application for change of use of the changing rooms to Class E and change of use of the Tennis Court to Car Parking. For this Council will engage an architect. Cost quoted circa £750.00 plus £150 for planning statement if required.</li> </ul>	<b>Clerk</b>
26/20.4	To provide an update regarding a recent meeting held relating to Whitestone Solar Farm and review a proposal that going forward this be referred to Whitestone Solar Industrial Development, which more accurately describes its size and scale.	
	The clerk and Councillor S Day provided an update from the meeting. It was <b>resolved</b> that the clerk create a letter to RMBC relating to the adequacy of the consultation. Harthill are hosting the next meeting on 16 <sup>th</sup> March. It was further agreed that whilst the above description is more appropriate, in correspondence the scheme name will be used to avoid confusion.	<b>Clerk</b>
26/20.5	To discuss the response from the landowner on Woodall Lane regarding a possible Bridle Path and any response from Harthill Active Travel or RMBC footpaths relating to the recent social media post.	
	The positive progress has now been put on hold as the landowner is awaiting the outcome of the Whitestone Solar Farm proposal and access requirements. This is very disappointing. RMBC footpaths helped provide an update on the current situation from their perspective, an update is awaited from Active Travel. Information noted by Council.	
26/20.6	To authorise the signing of the license for the bench on Woodall Lane.	
	It was <b>resolved</b> that two Councillors are authorised to sign the form and then the clerk is to scan and send to RMBC.	<b>Clerk</b>
<b>26/21</b>	<b>Matters requested by Councillors/Clerk and to agree any action</b>	
26/21.1	To receive any requests for financial assistance.	
	There were no requests for financial assistance.	
26/21.2	To receive a costing for re-design of the footpath leaflets.	
	It was <b>resolved</b> to order a small supply of 50 each pending re-design.	<b>Clerk</b>
26/21.3	To receive a request from Harthill Workbench to expand the size of the Workbench shed out by a further 4 metres onto the patio.	

	It was <b>resolved</b> that the Parish Council has no objection in principle subject to the new LC committee being in agreement and agreeing the plan, including proper extraction of dust and sufficient workspace between equipment to ensure that Health and Safety requirements are met.	
26/21.4	To discuss the missing metal road sign on Thorpe Road.	
	It was <b>resolved</b> that the clerk write to RMBC to check that they have the road sign and they will be returning it.	
26/21.5	To discuss issues with tree branches obscuring speed signage approaching the village from Hard Lane.	
	It was <b>resolved</b> to write to RMBC on this issue. M Havard in her capacity as Ward Councillor will also raise this.	<b>Clerk/ Councillor M Havard.</b>
26/21.6	To receive an update on the grant application to Ward Councillors towards an historical plaque.	
	It was <b>resolved</b> that the clerk request the final specification for the plaque and exact location so that the license can be submitted. Once the license is granted this should be signed by two Councillors.	<b>Clerk</b>
26/21.7	To note and agree replacement fire extinguishers at the Leisure Centre following the annual check.	
	The clerk has already ordered two new extinguishers as the current ones were due to expire, the fire safety equipment check has also been carried out. The clerk authorised this under the delegation provided by made Financial Regulations 5.18. Council noted and agreed the decision. Spend £62.40 for the check and approx. £150.00 net for new extinguishers - invoice to be paid on presentation.	<b>Clerk</b>
26/21.8	To pass a resolution to submit a mandate amendment to Lloyds Bank	
	It was <b>resolved</b> to submit a further request to remove the previous Councillor that Lloyds Bank still appear to have on the account. The Councillor has no access devices so there is no risk – this is good housekeeping. The request to the bank will be signed by the Chair, one Councillor and the clerk.	<b>Clerk</b>
<b>26/22</b>	<b>Allotments</b>	
26/22.1	To receive the allotment minutes from the meeting held on 3 <sup>rd</sup> February 2026.	
	It was <b>resolved</b> that the contents of the minutes are noted.	
<b>26/23</b>	<b>Policies</b>	
26/23.1	To review and approve the reserves policy for a further 12 months with a change in reserves ratio to precept for General Reserves.	
	It was <b>resolved</b> to approve the policy for a further 12 months with the ratio of precept to general reserves being 40%. That Provision be made within the 2027/2028 budget setting process to ensure that the General Reserves ratio does not deteriorate further and is maintained at or above 40%.	
<b>26/24</b>	<b>Financial Matters</b>	
26/24.1	To receive the RFO'S report.	
	a) After 10 months of the financial year 100% of anticipated income has been received. Outstanding allotment rents are being chased. £2, 261.14 has been collected up to the end of January. 74% of planned expenditure has been spent.	

	<p>b) The account balance on 31<sup>st</sup> January 2026 is £128,843.78</p> <p>c) The first and second stage of the 2025/2026 Precept (£84,000.00) has been received from RMBC</p> <p>d) CIL monies received £542.33. This relates to the Union Street development.</p> <p>e) VAT to 31<sup>st</sup> October 2025 has been reclaimed £4,344.69. A reclaim has been made to 31<sup>st</sup> January 2026 but has not yet been received.</p> <p>Information noted by Council.</p>	
26/24.2	To receive and verify bank reconciliation to 31 <sup>st</sup> January 2026.	
	The bank reconciliation was verified and signed by two Councillors.	
26/24.3	To approve accounts for payments	
	It was <b>resolved</b> that accounts presented for payment are approved.	
26/24.4	To agree any transfers to or from reserves.	
	<p>It was <b>resolved</b> that following review of the year-to-date management accounts against budget, that:</p> <ul style="list-style-type: none"> <li>• £1,800 be transferred from budget provision to the Play Area Earmarked Reserve.</li> <li>• In addition, the following underspends have been identified: • £1,000 – Salaries • £1,000 – Administration • £500 – Leisure Centre • £2,500 – Projects. These total £5,000. These will be transferred to Earmarked Reserve for Harthill Leisure Centre to provide funds for works needed on the building.</li> </ul>	
26/24.5	To receive Councillors quarterly report on receipts and payments for quarter three.	
	Councillor J Morley advised that he has carried out quarter three review of receipts and payments with no issues. Information noted by Council.	
<b>26/25</b>	<b>To note any correspondence.</b>	
	A parishioner requested permission for 2 camper vans to park for 1 night in Woodall Lane Car Park. It was <b>resolved</b> that the clerk has confirmed that this is acceptable for one night, with any waste to be removed and parking is at own risk.	<b>Clerk</b>
<b>26/26</b>	<b>To receive reports / information on external meetings.</b>	
	There were no reports from external meetings.	
<b>26/27</b>	<b>Individual Councillor reports</b>	
	<p>Items discussed raised the following items for March's agenda:</p> <ul style="list-style-type: none"> <li>• Defibrillator for Harthill Ponds.</li> </ul>	<b>Clerk</b>
<b>26/28</b>	<b>To agree the date and time of the next ordinary Council Meeting. (10<sup>th</sup> March 2026)</b>	
	The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Thursday 12 <sup>th</sup> March 2026 due to a meeting relating to Whitestone Solar Farm being held on the usual date of the Parish Council meeting. The meeting closed at 9.35 pm.	

Chairman

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Chairman's Initial

Date 12<sup>th</sup> March 2026

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## Finances

PAYMENT LIST - FEBRUARY 2026		HARTHILL WITH WOODALL PARISH COUNCIL				
DATE	SUPPLIER	ITEM	CHQ OR IB	COST	VAT	TOTAL
10th February 2026	Salaries including expenses	Payroll Employees	IB	£ 2,040.28		£ 2,040.28
10th February 2026	HVH Ltd	Room Hire	IB	£ 54.00		£ 54.00
10th February 2026	Spectrum Futures	VAR Payroll	IB	£ 39.30		£ 39.30
10th February 2026	Hobsons Nurseries	Hanging Baskets	IB	£ 1,620.00	£ 324.00	£ 1,944.00
10th February 2026	Plant Supplier (JD)	Winter Planting	IB	£ 244.00		£ 244.00
10th February 2026	Fireguard Limited	Fire Extinguishers LC	IB	£ 149.25	£ 29.85	£ 179.10
10th February 2026	Fireguard Limited	Fire Equipment Check	IB	£ 52.00	£ 10.40	£ 62.40
10th February 2026	Re-imburse Clerk	Stationery	IB	£ 14.16	£ 2.83	£ 16.99
10th February 2026	Lloyds Bank PLC	Montly Bank Fees	DDR	£ 8.50		£ 8.50
10th February 2026	NEST	Pension Contribution	IB	£ 256.44		£ 256.44
				£ 4,477.93	£ 367.08	£ 4,845.01
				£ 66,463.92	£ 4,464.09	£ 70,928.01
				£ 70,941.85	£ 4,831.17	£ 75,773.02