Harthill with Woodall

Allotment and Gardens Committee Meeting

2nd June 2026

Present: Councillors: **Mrs J Pattison (Chairman), Mrs M Havard (Vice Chair), Miss C Hamer, Mrs B Gunby** and the Clerk, Caroline Havenhand. Allotment Representatives: Mrs A Fretwell (Doctor Lane) and In Bloom Representatives: Mrs C Evans, Mrs Jill Coatsworth and Mrs C Leigh
No parishioners attended.

Reference	Item	Action
A26/27	**To receive and approve reasons for absence.**	
	Allotment representative Mrs M Baker and In Bloom representative Mr I Lloyd provided apologies along with reasons for absence. It was **resolved** that the reasons provided were accepted. The meeting was quorate.	
A26/28	**To receive declarations of interest in respect of business on the agenda.**	
	None	
A26/29	**To authorise the chairman to sign the minutes of the meeting held on 7th April 2026 as a true and correct record.**	
	It was **resolved** that the minutes be confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
A26/30	**To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.**	
	It was **resolved** that an issue on Firvale allotments discussed under 'matters arising' should exclude press and public due to the confidential nature of the item under discussion.	
A26/31	**To review the Allotment and Gardens Terms of Reference and discuss whether to recommend any changes.**	
	It was **resolved** that no changes are required to the terms of reference.	
A26/32	**To appoint Vice Chair to the Allotment & Gardens Committee**	
	It was **resolved** to appoint Councillor M Havard as Vice-Chair to the Allotment & Gardens Committee.	
A26/33	**To discuss any matters arising (For information only)**	
	No members of the public attended the meeting.	
	Allotment Matters	
A26/34	**To discuss any allotment issues, including an update on new Thorpe Road tenants.**	
	The clerk advised that 6 new tenants had taken plots on Thorpe Road. All have made a positive start; some structures have already been approved at the last Parish Council meeting. A request was put before the committee for a 12x8 ft	**Clerk**

	greenhouse. It was **resolved** that, with the relatively smaller plot sizes on Thorpe Road greenhouses should be approx. 6x8ft and that the Allotment Rules should state a size to prevent requests for larger structures.	
A26/35	**To provide an update following rent collection.**	
	The clerk reported that 2/3rd of rent collection has been received. Outstanding rents have been chased. Information noted by Council.	
A26/36	**To consider finance matters relating to allotments.**	
	There were no other finance matters relating to allotments.	
	Harthill With Woodall in Bloom Matters	
A26/37	To discuss any outstanding matters relating to areas maintained including, • To review progress with planting and any 'In bloom' issues. • Any tasks that need to be addressed around the Parish.	
	Many areas have been planted and are looking well. It was **resolved** that the clerk: • Follow up with the contractor to find out when the precinct will be trimmed. Also, to ask that they fill the wall troughs at the same time. • Follow up with RMBC regarding damage to verges. • Request that the bridge be cleared. • Check when the precinct troughs will be filled.	**Clerk**
A26/38	**To provide an update on summer hanging baskets, and recent communication from RMBC.**	
	Whilst the testing process is still awaited, further issues have now been raised by RMBC relating to the weight of the proposed baskets. Options will be looked at regarding alternative sites for baskets if this becomes prolonged, this is not the preferred scenario and the late notice on this issue is very disappointing and provides very limited scope to resolve in time for summer. Ward Councillors are also raising this issue with RMBC.	**Clerk**
A26/39	**To consider finance matters relating to Harthill in Bloom.**	
	There were no further finance issues relating to 'In Bloom' at this time.	
A26/40	**To arrange the date and time of the next meeting (1st September 2026)**	
	It was **resolved** that the next allotment committee meeting will be held on Tuesday 1st September 2026 at **7.00pm** in the Village Hall.	
	The meeting closed at 8.45 pm	

Chairman **Date 1st September 2026**

Finance

Spend Total (ex VAT)			**279.68**
Budget	YIB	£	1,900.00
	Allotments	£	1,465.00
	Meadow	£	100.00
	Hanging Baskets	£	2,450.00
Total		**£**	**5,915.00**
Spend to Date	YiB	£	25.00
	Allotments	£	254.68
	Meadow	£	-
	Hanging Baskets	£	-
Total		**£**	**279.68**
	Allocated Budget		
	Hanging Baskets	£	1,824.00
	Skips	£	500.00
	Summer Planting	£	1,475.00
	Woodall Lane Beds	£	200.00
		£	3,999.00
Balance		**£**	**1,636.32**