



Harthill with Woodall
Allotment and Gardens Committee Meeting

7th April 2026



Present: Councillors: **Mrs J Pattison (Chairman)**, **Mrs M Havard (Vice Chair)**, **Miss C Hamer** and the Clerk, Caroline Havenhand. Allotment Representatives: Mrs M Baker (Doctor Lane) and In Bloom Representatives: Mr I Lloyd, Mrs Jill Coatsworth and Mrs C Evans. One parishioner was in attendance.

Reference	Item	Action
A26/16	To receive and approve reasons for absence.	
	Councillor Mrs B Gunby, allotment representative Mrs A Fretwell and In Bloom representative Mrs Carol Leigh provided reasons for absence. It was resolved that the reasons provided were accepted. The meeting was quorate.	
A26/17	To receive declarations of interest in respect of business on the agenda.	
	None	
A26/18	To authorise the chairman to sign the minutes of the meeting held on 3rd February 2026 as a true and correct record.	
	It was resolved that the minutes be confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
A26/19	To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that no items should exclude press and public.	
A26/20	To discuss any matters arising (For information only)	
	A member of the public attended to volunteer to assist with the Woodall Lane beds if it is decided to retain them.	
	Allotment Matters	
A26/21	To discuss any allotment issues, including an update on the Thorpe Road Boundary and vacant plots.	
	The clerk advised that the work on the removal of the Thorpe Road border has now been carried out with some minor root removal to be finished this week. There will shortly be three plots being released on Thorpe Road and the clerk has a waiting list for these; she will be looking to allocate them following completion of rent collection. Information noted.	Clerk
A26/22	To consider finance matters relating to allotments.	

	There were no other finance matters relating to allotments other than the two outstanding skips that have been agreed but not requested yet, relating to clearance of old waste.	Clerk
	Harthill With Woodall in Bloom Matters	
A26/23	To discuss any outstanding matters relating to areas maintained including, <ul style="list-style-type: none"> An update on the removal of beds on Woodall Lane and potential planting of new trees Any changes to the planting/maintenance schedule as a result of the 'In Bloom' feedback. 	
	It was resolved that: <ul style="list-style-type: none"> the far bed is still removed but having looked at the work to remove the stone on the other bed there are better solutions. With volunteers coming forward a budget of £100 is allocated for each bed to put in a weed suppressant and shrubs. the clerk is still to speak to volunteers to see what more could be done with the baskets on the precinct. The shrubs have already been put in the contract for an extra cut. No further action is required at this time.	Clerk
A26/24	To discuss summer hanging baskets, and recent communication from RMBC.	
	Whilst no formal correspondence has been sent to PC's, the clerk has seen some documentation relating to additional stress testing RMBC are introducing at cost to PC'S – impact circa £2k. This is very late notice, and no notice has been given to allow budgeting or indeed carry out the testing. The clerk has sought clarity and been told a written communication will be sent but she has heard nothing to date. It was resolved to refer this matter to the Parish Council.	Clerk
A26/25	To consider finance matters relating to Harthill in Bloom.	
	Finance matters relating to In Bloom. It was resolved to make the following allocations: <ul style="list-style-type: none"> £200 in total for the Woodall Lane beds. Summer Planting Budget £1,475.00 Hanging baskets agreed as per last meeting but awaiting further decision. Surplus funds have been moved to reserves to cover TR gate cost and Woodall Lane Beds.	Clerk
A26/26	To arrange the date and time of the next meeting (2nd June 2026)	
	It was resolved that the next allotment committee meeting will be held on Tuesday 2 nd June 2026 at 7.00pm in the Village Hall.	
	The meeting closed at 7.50 pm	

Chairman _____

Date 2nd June 2026

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Chairman's Initial _____

Date 7th April 2026

Finance

Year end 2025/2026 Funds will be required for Thorpe Road Borders.

Spend Total (ex VAT)			4,328.79	
Budget	YiB		£ 2,350.00	
	Allotments		£ 1,300.00	
	Meadow		£ 100.00	
	Hanging Baskets		£ 1,900.00	
Total			£ 5,650.00	
Spend to Date	YiB		£ 1,387.41	2350
	Allotments		£ 1,321.38	1300
	Meadow		£ -	100
	Hanging Baskets		£ 1,620.00	1900
Total			£ 4,328.79	
	Allocated Budget			
	Skips		£ 500.00	
			£ 500.00	
Balance			£ 821.21	