



Harthill with Woodall Parish Council



Minutes - Ordinary Parish Council Meeting

9th September 2025

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, Ms. C Hamer, Mr J Morley, and Miss F Radford. The Clerk, Caroline Havenhand was in attendance. One parishioner was in attendance.

Reference	Item	Action
25/106	To receive and approve reasons for absence	
	Apologies and reasons for absence were received from Councillor: Mrs E Simmonite. It was resolved that the reasons provided were approved.	
25/107	To receive declarations of interest in respect of business on the agenda.	
	No additional interests were declared	
25/108	To authorise the chairman to sign the minutes of the meeting held on 8th July 2025 as a true and correct record.	
	The minutes were confirmed as a true and correct record, and the Chairman accordingly signed the file copy.	
25/109	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that no matters require the exclusion of press and public due to the confidential nature of items under discussion.	
25/110	To note any matters arising (For information only)	
	There were no matters that are not reported elsewhere on the agenda.	
	<u>Open Forum for Parishioners in Attendance – Public Participation Session</u>	
	No issues were raised.	
25/111	To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss – RB2025/0240 - Amended plans have been received for: Proposed Battery Energy Storage Scheme (BESS) land at Hard Lane, Kiveton Park. http://rotherham.planportal.co.uk/?id=RB2025/0240 RB2025/1107 - Partial demolition of the side elevation & the erection of a single storey side extension, single storey rear extension, raising the ridge height, dormers to the front and rear & detached garage, Spenns Croft, Jackys Lane, Harthill, Rotherham. http://rotherham.planportal.co.uk/?id=RB2025/1107	

	<u>RB2025/0538</u> – DOE Reference: APP/P4415/D/25/3371303 Appeal - Erection of single storey rear extension, alteration to roof design and raising the ridge height, dormer to the side and render at Lynncroft Bungalow, Hard Lane, Kiveton Park. <u>RB2024/1005</u> - DOE Reference: APP/P4415/W/25/3362505. Demolition of existing office building and erection of self-build detached bungalow at Harthill House, Woodall Lane, Harthill. Allowed Conditionally 09/07/2025. <u>RB2025/0832</u> - Construction of balcony to rear at first floor level at 2 Serlby Drive Harthill. Granted Conditionally 24/07/2025. <u>RB2025/0808</u> - Single storey rear extension at 37 Pryor Mede, Harthill. Granted Conditionally 30/07/2025. <u>For information – no comment made</u> <u>RB2025/0989</u> - Demolition of existing side conservatory & erection of two storey front, two storey rear extension and raising the ridge height, 37 Serlby Lane, Harthill. http://rotherham.planportal.co.uk/?id=RB2025/0989	
	It was <u>resolved</u> that a further comment be made in relation to the amendments to <u>RB2025/0240</u> in relation to the onsite staff, fencing and loss of amenity.	
25/112	To receive information on the following ongoing issues and decide further action where necessary:	
25/112.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues. To provide an update on roundabout installation.	
	The latest play inspection report received is 1 st September 2025 and is categorised as high risk due to issues with the decayed wooden logs. It was <u>resolved</u> to agree a budget of £1000 to remove the rotten logs and replace them with rocks that could be used as seating or low climbing. A further chaser is to be issued about removal of the high teen seat. The clerk reported that the roundabout is expected to be installed shortly after 8 th October and is awaiting a site meeting date. The slide has been disinfected following an incident and the clerk suggested that a budget of £50 be allocated to provide a stock of cleaning materials and implements at the LC for play area use. It was <u>resolved</u> that this was agreed.	Clerk
25/112.2	To receive an update on the creation of the football pitch on Spens Field.	
	The clerk reported that the agreement with the FA had now been signed, and risk documents seen. As such work has started on the pitch. The clerk is currently sourcing documents that can be used as a hirers agreement though it has already been agreed that there will be no fee for 24 months for the pitch itself.	Clerk
25/112.3	To receive an update on the meeting with the current Leisure Centre Committee and agree next steps relating to the Charity. To agree a date for court closure.	
	The clerk is to contact the charity commission to select a template for a new Charitable Incorporated Organisation. Volunteers are coming forward for the new committee and Councillors: Mrs J Pattison and Ms C Hamer volunteered to represent the Parish Council on the committee. No specific date was set for court closure though it is likely to be before the end of the year. Once further information is available an informal meeting of the new committee will take place.	Clerk
25/112.4	To discuss current ideas and suggestions for Teen Area and MUGA.	

	This matter was deferred until the working party can meet; this has been delayed due to other priorities and holidays.	Clerk
25/112.5	To receive a request for a plaque in relation to the stone marker that Council agreed to adopt at the June meeting.	
	The applicant has applied for the other 50% to be funded by Ward Councillors. As they cannot fund an individual, Council have now been asked to submit the grant for 50%, and then fully fund the plaque. It was resolved that the clerk submit a grant request to the neighbourhood's team so that this project can be moved forward.	Clerk
25/112.6	To provide an update on the new benches for Woodall Lane, and Doctor Lane recreational area and discuss quote for damaged bench on Hard Lane.	
	The clerk confirmed that the benches have been received but will not get fitted until October due to holidays. It was resolved to purchase a further bench for Hard Lane and reuse the existing plaque. Additionally, to replace the WI bench at the Well Area, (including the plaque) which is showing signs of wear, total cost circa £1300.00 net - a donation to be given by the WI.	Clerk
25/112.7	To review the latest issue of The Hart, agree cost and discuss suggestions for Christmas issue.	
	It was resolved to pay the cost of the forthcoming Hart £862.00.	
25/112.8	To receive an update from the meeting held at Whiston Parish Hall regarding the Whitestone Solar Farm development.	
	Councillors that attend the meeting updated Council on some of the ideas that were suggested relating to funding that would become available if the development is granted. Council's current priority is to protect local greenspace.	
25/112.9	To provide an update on the fixed electrical test at the Leisure Centre.	
	The clerk advised that the C2 issues raised on the electrical test are the same issues that have been affecting the CCTV. Under health and safety delegation within financial regs. the clerk authorised an investigation at a cost of £60.00 and this clarified the issue which has now been repaired. Information noted by Council.	
25/112.10	To provide an update on the defibrillators.	
	The clerk advised that the new battery has arrived at the Doctors surgery and been fitted. The new pads have also been installed. Information noted by Council.	
25/113	Matters requested by Councillors/Clerk and to agree any action	
25/113.1	To receive any requests for financial assistance.	
	There were no further requests for financial assistance.	
25/113.2	To discuss and agree any action in relation to Land on Winney Hill currently let as allotments, including considering sale of the portions of the land that is currently used as gardens by the bungalows.	
	It was resolved that this matter be deferred until next meeting.	Clerk
25/113.3	To discuss the condition of the Ash tree on Spens Field.	
	It was resolved that a tree specialist be asked to inspect the tree and give costings for routine tress inspections.	Clerk
25/113.4	To discuss and agree action in relation to overgrown bushes at the Leisure Centre.	

	It was resolved that the shrubs in the LC border are removed as growth is affecting the CCTV, the small self-set tree on the field and the fence is removed. Total Cost £1,490.00	Clerk
25/113.5	To consider Parish Council insurance renewal due on 1 st October 2025.	
	The clerk advised that she was still awaiting quotes from an alternative company. As the renewal is not due yet, it was resolved that the renewal decision be delegated to the clerk in discussion with the chair.	Clerk
23/113.6	To consider renewal of play inspection agreement for a further 12 months with RMBC for £402.70 net.	
	It was resolved that the council continue to engage RMBC to carry out the inspections on the play area.	Clerk
23/113.7	To agree renewal of Alarm Maintenance contract for the Village Hall £144.00.	
	It was resolved that the Alarm Maintenance contract be renewed for a further 12 months.	Clerk
25/114	Financial Matters	
25/114.1	To receive the RFO'S report.	
	a) After 4 months of the financial year 51% of anticipated income has been received. Outstanding allotment rents are being chased. £2, 261.14 has been collected up to the end of August. 30% of planned expenditure has been spent. b) The account balance on 31st August 2025 is £128,884.08. c) The first stage of the 2025/2026 Precept (£42,000.00) has been received from RMBC d) CIL monies received £542.33. This relates to the Union Street development. Information noted by Council.	
25/114.2	To receive and verify bank reconciliation to 31 st August 2025 and 31 st July 2025	
	The bank reconciliation was verified and signed by two Councillors.	
25/114.3	To approve accounts for payments	
	It was resolved that accounts presented for payment are approved.	
25/114.4	To agree any transfers to or from reserves.	
	There were no transfers needed.	
25/114.5	To note payments made in August.	
	Payments made in August were noted and are added to these minutes.	
25/114.6	To receive Councillors report on quarterly review of receipts and payments for quarter 1 2025/2026.	
	Councillor J Morley confirmed that he had carried out quarter one review of receipts and payments. He highlighted a Yorkshire Water bill that was not in the binder and the clerk advised that this has now been received and placed in the binder.	
25/115	Allotment and Gardens	
25/115.1	To receive Allotment minutes for meeting on 2 nd September 2025.	
	The allotment minutes were received and noted.	
25/115.2	To nominate a Councillor/volunteer to prepare an arrangement for the HDGA event.	
	It was resolved that Cllr. S Green prepare the arrangement. Council thanked him for volunteering.	Cllr. S Green
25/115.3	To discuss the grasses bed and options for removal.	

	Cllr. J Morley volunteered to level the area, but this will not happen until October. Council thanked Councillor Morley for volunteering.	Cllr. J Morley
25/116	To note any correspondence.	
	The clerk shared correspondence from Thorpe Salvin Parish Council. No further information was required at this time.	
25/117	To receive reports / information on external meetings.	
	There were no other reports on external meetings.	
25/118	Individual Councillor reports	
	“Councillors Reports” raised the following items for next month’s agenda: None.	
25/119	To agree the date and time of the next ordinary Council Meeting. (14th October 2025)	
	The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Tuesday 14 th October 2025. The meeting closed at 9.35 pm.	

Chairman

Date 14th October 2025

Finances

September

PAYMENT LIST - SEPTEMBER 2025						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
5th September 2025	Business Stream	Water Firvale	DDR	£ 145.62		£ 145.62
9th September 2025	Salaries	Payroll Employees	IB	£ 2,055.71		
				£ 69.20		
				£ 2,124.91		£ 2,124.91
9th September 2025	John Brailsford Printers	The Hart	IB	£ 862.00		£ 862.00
9th September 2025	HMRC	PAYE Quarterly	IB	£ 2,019.42		£ 2,019.42
9th September 2025	Yorkshire In Bloom	In Bloom Event	IB	£ 70.00		£ 70.00
9th September 2025	Yorkshire In Bloom	Plaque	IB	£ 18.00		£ 18.00
9th September 2025	RMBC	Play Area Inspections	IB	£ 402.70	£ 80.54	£ 483.24
9th September 2025	Re-imburse Clerk	Microsoft Renewal 365	IB	£ 87.49	£ 17.50	£ 104.99
9th September 2025	Ashton Alarms Ltd	Maintenance Annual	IB	£ 120.00	£ 24.00	£ 144.00
9th September 2025	KCM X 3	Allotment Skips	IB	£ 727.65	£ 145.53	£ 873.18
9th September 2025	Hedge Contract	Hedge Maintenance	IB	£ 784.00		£ 784.00
9th September 2025	ICO	Data Protection Renewal	DDR	£ 47.00		£ 47.00
9th September 2025	Lloyds Bank PLC	Montly Bank Fees	DDR	£ 8.50		£ 8.50
9th September 2025	Gallagher	Insurance Renewal	IB	£ 2,988.28		£ 2,988.28
9th September 2025	NEST	Pension Contribution	IB	£ 107.59		£ 107.59
AUGUST 2025				£ 10,513.16	£ 267.57	£ 10,780.73
C/F				£ 23,675.37	£ 718.84	£ 24,394.21
YEAR TOTAL 2025/2026				£ 34,188.53	£ 986.41	£ 35,174.94

August

PAYMENT LIST - AUGUST 2025						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
12th August 2025	Salaries	Payroll Employees	IB	£ 2,076.01		
				£ 69.20		
				£ 2,145.21		£ 2,145.21
12th August 2025	HVH Ltd	Village Hall Hire July	IB	£ 27.00		£ 27.00
12th August 2025	Well Medical	New Battery	IB	£ 243.99	£ 48.80	£ 292.79
12th August 2025	Spectrum Futures	Payroll Provision	IB	£ 39.30		£ 39.30
12th August 2025	PKF	External Assurance Review	IB	£ 420.00	£ 84.00	£ 504.00
12th August 2025	J E O'Halloran	Leisure Centre fault	IB	£ 60.00	£ 12.00	£ 72.00
12th August 2025	Lloyds Bank PLC	Montly Bank Fees	DDR	£ 8.50		£ 8.50
12th August 2025	NEST	Pension Contribution	IB	£ 107.59		£ 107.59
AUGUST 2025				£ 3,051.59	£ 144.80	£ 3,196.39
C/F				£ 20,623.78	£ 574.04	£ 21,197.82
YEAR TOTAL 2025/2026				£ 23,675.37	£ 718.84	£ 24,394.21