



# Harthill with Woodall Parish Council



## Minutes - Ordinary Parish Council Meeting

8<sup>th</sup> July 2025

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, C Hamer, Mr J Morley, Miss F Radford and Mrs E Simmonite. The Clerk, Caroline Havenhand was in attendance. One parishioner was in attendance.

| Reference | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Action |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 25/93     | To receive and approve reasons for absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |
|           | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 25/94     | To receive declarations of interest in respect of business on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
|           | No additional interests were declared                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 25/95     | To authorise the chairman to sign the minutes of the meeting held on 10 <sup>th</sup> June 2025 as a true and correct record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
|           | The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |
| 25/96     | To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
|           | It was <b>resolved</b> that no matters require the exclusion of press and public due to the confidential nature of items under discussion.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |
| 25/97     | To note any matters arising (For information only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |
|           | There were no matters that are not reported elsewhere on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
|           | <b>Open Forum for Parishioners in Attendance – Public Participation Session</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
|           | A parishioner gave an update on funding for a pitch to be created on Spens Field and to discuss a pitch maintenance agreement that they had recently emailed to the clerk that they want Council to enter into. This matter was discussed later on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
| 25/98     | To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss –<br><br><u>RB2025/0832</u> - Construction of balcony to rear at first floor level 2 Serlby Drive, Harthill.<br><a href="http://rotherham.planportal.co.uk/?id=RB2025/0832">http://rotherham.planportal.co.uk/?id=RB2025/0832</a><br><br><u>RB2025/0808</u> - Single storey rear extension 37 Pryor Mede, Harthill.<br><a href="http://rotherham.planportal.co.uk/?id=RB2025/0808">http://rotherham.planportal.co.uk/?id=RB2025/0808</a><br><br><u>RB2025/0662</u> - Demolition of existing side and rear extension & erection of a single storey Side and rear 'wrap round' extension at 11 De Sutton Place, Harthill.<br>Granted Conditionally 03/06/2025. |        |

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                           |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
|              | <p><b><u>RB2025/0723</u></b> - Non-material amendment to application RB2024/0677, to include alteration to roof and replace all windows with timber sash at 1 Thorpe Road, Harthill.<br/>Granted 10/06/2025.</p> <p>Correspondence relating to the proposed Whitestone Solar Farm development and a meeting invite.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |
|              | <p>It was <u>resolved</u> that no objections be raised to the above applications at this time.</p> <p>Additionally, it was <u>resolved</u> that Councillors Miss F Radford and Mrs S Day will attend the workshop taking place at Whiston Parish Hall, Well Ln, Whiston, Rotherham S60 4HX on Saturday 19<sup>th</sup> July from 1:30pm-3pm. They would ask that the meeting reflect Council's objection to the application as currently presented.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Cllrs: Mrs F Radford and Mrs S Day</b> |
| <b>25/99</b> | <b>To receive information on the following ongoing issues and decide further action where necessary:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                           |
| 25/99.1      | To discuss and agree any action in relation to the most recent play inspection report, including any risk issues.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |
|              | <p>The latest play inspection report received is 3<sup>rd</sup> July 2025 and is categorised as moderate risk due to issues with the teen shelter.</p> <p>The missing timber on embankment slide has been removed from the report.</p> <p>It was <u>resolved</u> that other minor works will continue to be monitored.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Clerk</b>                              |
| 25/99.2      | <p>To discuss and agree action in relation to the plan for the Play Area and Leisure Centre Court:</p> <ol style="list-style-type: none"> <li>To provide an update on the roundabout, including a response from the grant funders regarding the change in roundabout model.</li> <li>To receive correspondence from the Leisure Centre Committee and agree next steps.</li> <li>To discuss possible uses for the Leisure Centre Court.</li> <li>To discuss the forthcoming renewal of the Leisure Centre Insurance.</li> <li>To review ideas and quotations received to date by play companies for the climbing nets and shelters.</li> </ol> <p>To discuss correspondence received relating to the proposal for a football pitch on Spens Field</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |
|              | <p>It was <u>resolved</u> that:</p> <ol style="list-style-type: none"> <li>Following agreement to the change of roundabout from the grant provider, that an on-site visit be arranged and following that the emoji roundabout be ordered.</li> <li>A letter of resignation has been received from the Leisure Centre Committee, and it was agreed that Council would respond to arrange a meeting. The letter should clarify that Council does not have the ability to ring fence charity funds whilst they remain in the charity account and that any resignations need to be dealt with properly through the charity commission. Council wished to express again their gratitude for the work of the current committee.</li> <li>Councillors would give more thought to future options that a space of this size could be used for. Additional parking was discussed, pop up Markets and space for party hire. The clerk will place this matter on the agenda for September.</li> <li>The insurance will be reviewed in September when it is clear what insurance will be required for the Leisure Centre.</li> <li>The clerk has an onsite visit booked with one of the play area companies and is seeking ideas from others. A working party is to be formed with Cllrs: J Pattison, C Hamer, M Havard and J Morley with the terms of reference be to pull together</li> </ol> | <b>Clerk</b>                              |

|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
|               | <p>various options for the Teen Area, including seating for review by Council once complete.</p> <p><b>Football Pitch</b></p> <p>An agreement was presented that is required by the Football Association before any grant can commence.</p> <p>It was <b>resolved</b> that</p> <ul style="list-style-type: none"> <li>i. the clerk presents the requested agreement to RMBC to see if there are any issues with it and submit a copy to YLCA to see if they have seen it before. It is delegated to the clerk, with assistance from the Chairman, to be satisfied on the wording of the document and any associated documents submitted by the third-party contractor. Document to be signed by two Councillors.</li> <li>ii. No fee for the use of the pitch will be charged for the first 24 months, though hire fees for the LC would apply.</li> <li>iii. The clerk source a hire agreement to be used for the pitches when ready.</li> </ul> |              |
| 25/99.3       | To provide an update on the new benches for Woodall Lane, and Doctor Lane recreational area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |
|               | The clerk advised that she was still awaiting a despatch date but is expecting this to be imminent. Information noted by Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |
| 25/99.4       | To receive correspondence from RMBC relating to EV charging points on Woodall Lane car park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |
|               | The clerk circulated correspondence from RMBC. This is in relation to a request for the Parish Council to carry out a joint project to install EV charging points on Woodall Lane Car Park. It was <b>resolved</b> that the clerk organise a site meeting to look at possible locations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Clerk</b> |
| 25/99.5       | To receive a request for a plaque in relation to the stone marker that Council agreed to adopt at the June meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |              |
|               | Following agreement by the PC to adopt the marker, Council has been asked to finance a plaque. Quotations have been provided £285 cheaper quote. Council <b>resolved</b> that they would be prepared to pay 50% of the price of the plaque and did not require their logo adding.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Clerk</b> |
| 25/99.6       | To provide an update in relation to the query raised regarding tree maintenance on the land currently under lease, east of Winney Hill.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |
|               | The clerk advised that responsibility would rest with the PC for tree maintenance though trees planted by the tenant would need clarity. She advised that she has visited the site along with Councillor S Day and there were some trees overhanging the boundary. Council <b>resolved</b> that the clerk advise the Parishioner that she has a right to remove branches that cross her boundary and does not need to return them.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Clerk</b> |
| <b>25/100</b> | <b>Matters requested by Councillors/Clerk and to agree any action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |
| 25/100.1      | To receive any requests for financial assistance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |
|               | There were no further requests for financial assistance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |
| 25/100.2      | To agree the cost of a new battery for the defibrillators at the Doctors surgery – cost £233.04 net.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |
|               | It was <b>resolved</b> to order a new battery for the defibrillator at a cost of £233.04.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Clerk</b> |
| 25/100.3      | To discuss and agree any action in relation to Land on Winney Hill currently let as allotments, including considering sale of the portions of the land that is currently used as gardens by the bungalows.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |              |
|               | It was <b>resolved</b> to refer this matter for discussion in September.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Clerk</b> |

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| <b>25/101</b> | <b>Financial Matters</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 25/101.1      | To receive the RFO'S report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
|               | <p>a) After 3 months of the financial year 51% of anticipated income has been received. Outstanding allotment rents are being chased. £2, 201.44 has been collected up to the end of June. 18% of planned expenditure has been spent.</p> <p>b) The account balance on 30<sup>th</sup> June 2025 is £140,385.89</p> <p>c) The first stage of the 2025/2026 Precept (£42,000.00) has been received from RMBC</p> <p>d) CIL monies received £542.33. This relates to the Union Street development.</p> <p>Information noted by Council.</p> |  |
| 25/101.2      | To receive and verify bank reconciliation to 30 <sup>th</sup> June 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|               | The bank reconciliation was verified and signed by two Councillors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 25/101.3      | To approve accounts for payments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|               | It was <b>resolved</b> that accounts presented for payment are approved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 25/101.4      | To agree any transfers to or from reserves.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|               | There were no transfers needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| <b>25/102</b> | <b>To note any correspondence.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|               | <p>A request has been received to use the LC toilets for the Carnival – Council raised no issue with this, and the clerk is to ensure that the LC trustees are aware.</p> <p>A person from RMBC asked the clerk about using Spens Field for a Pop-up Teddy Bears picnic. As this is an RMBC event Council did not see this as an issue.</p>                                                                                                                                                                                               |  |
| <b>25/103</b> | <b>To receive reports / information on external meetings.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|               | There were no reports on external meetings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>25/104</b> | <b>Individual Councillor reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|               | Councillors Reports Raised the following items for next month's agenda:<br>None.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| <b>25/105</b> | <b>To agree the date and time of the next ordinary Council Meeting. (8<sup>th</sup> September 2025)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|               | The date and time of the next ordinary Parish Council meeting was confirmed as 7.00 pm on Tuesday 9 <sup>th</sup> September 2025. The meeting closed at 9.20 pm.                                                                                                                                                                                                                                                                                                                                                                          |  |

**Chairman**

**Date 9<sup>th</sup> September 2025**

## Finances

| PAYMENT LIST - JULY 2025 |                          |                            |           |             |          |             |
|--------------------------|--------------------------|----------------------------|-----------|-------------|----------|-------------|
| Date                     | Supplier                 | Item                       | Cheque No | Cost        | VAT      | Total       |
| 8th July 2025            | Salaries                 | Payroll Employees          | IB        | £ 2,116.41  |          |             |
|                          |                          |                            |           | £ 69.20     |          |             |
|                          |                          |                            |           | £ 2,185.61  |          | £ 2,185.61  |
| 8th July 2025            | HVH Ltd                  | Village Hall Hire          | IB        | £ 60.75     |          | £ 60.75     |
| 8th July 2025            | CEM Electrical           | Fixed Electrical test      | IB        | £ 360.00    | £ 72.00  | £ 432.00    |
| 8th July 2025            | Well Medical             | 3 x Defibrillator Pads     | IB        | £ 194.90    | £ 38.98  | £ 233.88    |
| 8th July 2025            | Tedbar Tinker Hire       | Black Bags                 | IB        | £ 45.06     | £ 9.01   | £ 54.07     |
| 8th July 2025            | J Pattison               | Chairmans Allowance        | IB        | £ 160.00    |          | £ 160.00    |
| 8th July 2025            | Chesterfield Canal Trust | Subscription Renewal       | IB        | £ 60.00     |          | £ 60.00     |
| 8th July 2025            | Tune Garden Landscaping  | Hedge Contract             | IB        | £ 1,525.00  |          | £ 1,525.00  |
| 8th July 2025            | JD Grower                | Summer Planting            | IB        | £ 1,021.40  |          | £ 1,021.40  |
| 8th July 2025            | Glasdon UK Ltd           | New Bench and Picnic Table | IB        | £ 2,147.75  | £ 429.55 | £ 2,577.30  |
| 8th July 2025            | Lloyds Bank PLC          | Montly Bank Fees           | IB        | £ 8.50      |          | £ 8.50      |
| 8th July 2025            | NEST                     | Pension Contribution       | IB        | £ 107.59    |          | £ 107.59    |
| JULY 2025                |                          |                            |           | £ 7,876.56  | £ 549.54 | £ 8,426.10  |
| C/F                      |                          |                            |           | £ 12,747.22 | £ 24.50  | £ 12,771.72 |
| YEAR TOTAL<br>2025/2026  |                          |                            |           | £ 20,623.78 | £ 574.04 | £ 21,197.82 |