



Harthill with Woodall

Allotment and Gardens Committee Meeting 3rd June 2025



Present: Councillors: **Mrs J Pattison (Chairman)**, **Mrs M Havard (Vice Chair)**, **Mrs M Havard**, **Mrs C Hamer** and the Clerk, Caroline Havenhand. Allotment Representatives: Mrs M Baker (Doctor Lane), and In Bloom Representatives: Mrs C Evans and Mrs C Leigh. No parishioners were in attendance.

Reference	Item	Action
A25/29	To receive and approve reasons for absence.	
	Mr I Lloyd, Mrs Jill Coatsworth and Mrs A Fretwell (Thorpe Road) provided reasons for absence. It was resolved that the reasons provided were accepted.	
A25/30	To receive declarations of interest in respect of business on the agenda.	
	None	
A25/31	To authorise the chairman to sign the minutes of the meeting held on 1st April 2025 as a true and correct record.	
	It was resolved that the minutes be confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
A25/32	To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that no items should exclude press and public.	
A25/33	To review the Allotment and Gardens Terms of Reference and discuss whether to recommend any changes.	
	It was resolved that no changes are required to the terms of reference.	
A25/34	To appoint a Vice-Chair to the Allotment & Gardens Committee	
	It was resolved to appoint Councillor M Havard as Vice-Chair to the Allotment & Gardens Committee.	
A25/35	To discuss any matters arising (For information only)	
	There were no matters that were not covered elsewhere on the agenda.	
	<u>Allotment Matters</u>	
A25/36	To discuss any allotment issues, including new allocations and a size query raised.	
	The clerk gave an update on a plot that has not been cleared. There has been a size query raised on a plot that is difficult to measure. It was resolved to get an independent party to measure if possible.	Clerk
A25/37	To consider finance matters relating to allotments.	
	There were no finance matters relating to allotments.	
	<u>Harthill With Woodall in Bloom Matters</u>	
A25/38	To review the application sent to Yorkshire in Bloom in April and review competition instruction. To agree any action.	

	The clerk shared the application and the map. It was <u>resolved</u> that Mrs Carol Leigh and Cllr. Barbara Gunby will check the wildflower meadow and cutting around the bed at the ponds.	Clerk
A25/39	To discuss any action in relation to summer planting following letters to volunteers.	
	Most areas appear to have been planted. There are still no volunteer to do all the precinct planters, so it was <u>resolved</u> that our local grower be asked to do these, and the shops be asked to assist with watering.	Clerk
A25/40	To discuss any green space issues in the Parish and agree any action.	
	It was <u>resolved</u> to: • monitor the top of Winney Hill as the cutting is patchy. • To ask the parish grounds maintenance operative to cut the patch near Hard Lane. • To look at the large grass again in the grasses bed to see if it should come out. (CL) • To add two additional hanging baskets to the car park on Woodall Lane.	Clerk
A25/41	To consider finance matters relating to the Harthill in Bloom.	
	A volunteer needed to get some plants not available locally and provided a receipt. It was <u>resolved</u> to pay the amount of £9.01 from the budget. There were no other finance matters at this time. In view of the fact that there is an issue with one of the hanging baskets in Woodall, it was <u>resolved</u> to put that basket, and an additional one, on the Woodyard car park. This will cost and additional £90.00 – so total £1,710.00.	Clerk
A25/42	To arrange the Date and Time of Next Meeting (2nd September 2025)	
	It was <u>resolved</u> that the next allotment committee meeting will be held on Tuesday 2 nd September 2025 at 7.00pm in the Village Hall.	
	The meeting closed at 7.55pm	

Chairman

Date 2nd September 2025

Finance

Budget	YiB		£ 2,350.00	
	Allotments		£ 1,300.00	
	Meadow		£ 100.00	
	Hanging Baskets		£ 1,900.00	
Total			£ 5,650.00	
Spend to Date	YiB		£ 32.51	2350
	Allotments		£ -	1300
	Meadow		£ -	100
	Hanging Baskets		£ -	1900
Total			£ 32.51	
	Allocated Budget			
	Hanging Baskets		£ 1,710.00	
	Summer Planting		£ 1,475.00	
			£ 3,185.00	
Balance			£ 2,432.49	