



Harthill with Woodall

Allotment and Gardens Committee Meeting 6th February 2024



Present: Councillors: **Mr I Lloyd (Chairman)**, **Mrs B Gunby**, **Mrs J Pattison**, **Mrs C Leigh**, and the Clerk, Caroline Havenhand. Allotment Representatives: Mrs M Baker (Doctor Lane), and Mrs Jill Coatsworth (In bloom representative). No parishioners were in attendance.

| <u>Reference</u> | <u>Item</u> | <u>Action</u> |
|------------------|--|---------------|
| A24/1 | To receive and approve reasons for absence. | |
| | Mrs A Fretwell (Thorpe Road) provided reasons for absence. It was resolved that the reasons provided were accepted. | |
| A24/2 | To receive declarations of interest in respect of business on the agenda. | |
| | None. | |
| A24/3 | To authorise the chairman to sign the minutes of the meeting held on 7th November as a true and correct record. | |
| | It was resolved that the minutes be confirmed as a true and correct record and the Chairman accordingly signed the file copy. | |
| A24/4 | To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed. | |
| | It was resolved that no items should exclude press and public. | |
| A24/5 | To discuss any matters arising (For information only) | |
| | There were no matters that were not covered elsewhere on the agenda. | |
| | <u>Allotment Matters</u> | |
| A24/6 | To discuss any general allotment issues, including a notice to end a tenancy on Firvale. To agree any action. | |
| | It was resolved that the end of tenancy be noted, a review of the plot will be undertaken during plot inspection day. | Clerk |
| A24/7 | To set a date for allotment rent day in April. | |
| | It was resolved that rent day be set for 13 th April 10 am – 12 noon. | |
| A24/8 | To discuss and agree any action relating to plot inspections, including any unworked plots. | |
| | It was resolved to carry out plot inspections on 9 th March 2024, following the defibrillator training. | Clerk |
| A24/9 | To agree rent for 2025/2026 so it can be notified with the rent letters for this year. | |
| | It was resolved to write about the plots being measured and split S/M/L. The range of rents will be set between £15 and £30. | Clerk |
| A24/10 | To consider finance matters relating to the allotments. | |

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| | There are no financial matters this month. | |
| | <u>Harthill With Woodall in Bloom Matters</u> | |
| A24/11 | To discuss any outstanding matters relating to areas maintained, including Summer Hanging baskets. To agree any action. | |
| | No issues with beds were raised. It was resolved to order hanging baskets once again from the same supplier to be placed in the same locations. There has been no price increase for a number of years so a small increase of 6% would be acceptable if necessary. | Clerk |
| A24/12 | To provide an update on volunteers. | |
| | A volunteer has come forward for the precinct planter. Information welcomed by the committee. | Clerk |
| A24/13 | To agree garage rent for 2025/2026 so that it can be notified with rent letters this year. | |
| | It was resolved to increase the rent from £27.50 to £30.00 for the period 2025/2026 and give 12 months' notice. | Clerk |
| A24/13 | To discuss response from National Allotment Society with regard to vacant garage plots. | |
| | It was resolved to defer the decision on this matter to full council. | Clerk |
| A24/14 | To consider finance matters relating to the Harthill in Bloom. To agree to any action. | |
| | The invoice for Winter planting was received £338.50. Information noted. This invoice will be paid following the Parish Council meeting | Clerk |
| A24/15 | To arrange the Date and Time of Next Meeting (2nd April 2024) | |
| | It was resolved that the next allotment committee meeting will be held on Tuesday 2 nd April 2024 at 7.00pm in the Village Hall. Councillor C Leigh sent apologies for the next meeting. | |
| | The meeting closed at 7.50pm | |

Chairman

Date 2nd April 2024

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Chairman's Initial

Date 2nd April 2024

**Harthill with Woodall Parish Council – Allotment Committee Meeting –
Minutes 6th February 2024.**

Finance

| | | | | |
|----------------|-------------------------|-------------------|------|--|
| Budget | YiB | £ 2,000.00 | | |
| | Allotments | £ 1,100.00 | | |
| | Meadow | £ 100.00 | | |
| | Hanging Baskets | £ 1,900.00 | | |
| Total | | £ 5,100.00 | | |
| Spend to Date | YiB | £ 1,440.95 | 2000 | |
| | Allotments | £ 1,471.22 | 1100 | |
| | Meadow | £ - | 100 | |
| | Hanging Baskets | £ - | 1900 | |
| Total | | £ 2,912.17 | | |
| | Allocated Budget | | | |
| | Hanging Baskets | £ 1,440.00 | | |
| | Skips | £ - | | |
| | Summer Planting Budget | £ - | | |
| | | £ 1,440.00 | | |
| Balance | | £ 747.83 | | |