



# Harthill with Woodall Parish Council



Minutes - Ordinary Parish Council Meeting 10<sup>th</sup> September 2024

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, Mrs C Hamer, Mr J Morley, Miss F Radford. The Clerk, Caroline Havenhand was in attendance. Three parishioners were in attendance.

<u>Reference</u>	<u>Item</u>	<u>Action</u>
24/125	<b>To receive and approve reasons for absence</b>	
	Apologies and reasons for absence were received from Councillors Mrs E Simmonite. It was <b>resolved</b> that the reasons provided were approved.	
24/126	<b>To receive declarations of interest in respect of business on the agenda.</b>	
	No interests were declared.	
24/127	<b>To authorise the chairman to sign the minutes of the meeting held on 13<sup>th</sup> August 2024 as a true and correct record.</b>	
	The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
24/128	<b>To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.</b>	
	It was <b>resolved</b> that no items required the exclusion of press and public due to the confidential nature of items under discussion.	
24/129	<b>To note any matters arising (For information only)</b>	
	The clerk advised that the Parking Buddies have now been received and passed to Councillor C Hamer to be displayed at appropriate times.	
	<b><u>Open Forum for Parishioners in Attendance – Public Participation Session</u></b>	
	Parishioners attended the meeting to discuss: <ul style="list-style-type: none"><li>• The parish beacon - it was noted that the Carnival Society are happy to pass the ownership of the beacon to the Parish Council.</li><li>• One Parishioner attended to clarify some issues around the Beauty Salon.</li><li>• One Parishioner attended to discuss what they felt was the declining state of the Parish and that the Parish Council needed to take stronger action with bodies like RMBC and CRT, as well as increasing the precept to employ the handyman for more hours so they could sort these issues rather than relying on RMBC to do them.</li></ul>	
24/130	<b>To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss -</b>  <b>RB2024/1217</b> - Application of Lawful Development Certificate re: Demolition of existing side extension and erection of single storey side extension. 17 Woodall Lane, Harthill, Rotherham <a href="http://rotherham.planportal.co.uk/?id=RB2024/1217">http://rotherham.planportal.co.uk/?id=RB2024/1217</a>	

	<p><b>RB2024/1188</b> - Trees &amp; Woodlands: Application to undertake works to a tree(s) protected by Tree Preservation Order No.9 (2018) 22 Doctor Lane, Harthill. <b>Application cancelled.</b>  <a href="http://rotherham.planportal.co.uk/?id=RB2024/1188">http://rotherham.planportal.co.uk/?id=RB2024/1188</a></p> <p><b>RB2024/0996</b> - Prior Notification for the installation of Solar Photovoltaics (PV) equipment The Rookery, 2 Glebe Farm Close, Harthill.  <a href="http://rotherham.planportal.co.uk/?id=RB2024/0996">http://rotherham.planportal.co.uk/?id=RB2024/0996</a></p> <p><b>RB2024/1168</b> - Discharge of condition 10 imposed by RB2024/0480 Harthill Reservoir off Woodall Lane, Harthill.  <a href="http://rotherham.planportal.co.uk/?id=RB2024/1168">http://rotherham.planportal.co.uk/?id=RB2024/1168</a></p> <p><b>RB2024/0958</b> - Single storey front extension at 4 Union Street, Harthill.  <b>Refused</b> 29/08/2024</p>	
	It was <b>resolved</b> that no further action is required at this time.	
<b>24/131</b>	<b>To receive information on the following ongoing issues and decide further action where necessary:</b>	
24/131.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues, and to agree any action.	
	The latest play inspection report received is 2 <sup>nd</sup> September 2024 and is categorised as moderate risk due to issues with the teen shelter and Zip-wire. Designs for a new roundabout and teen area are still under review and Council are aware of the teen area issues and are monitoring. The contractor has been and sorted the Cableway issues. It was <b>resolved</b> that other minor works will continue to be monitored.	<b>Clerk</b>
24/131.2	To review the results to date on the play area consultation as well as consider the design drawing drawn up by Councillor S Green.	
	The consultation data is not yet complete and although the suggested plan was circulated it was <b>resolved</b> to ask Councillors to visit the site and then discuss the proposed plan at October meeting.	<b>Cllrs.</b>
24/131.3	To discuss the recent visit from Lightmain to discuss MUGA options.	
	Lightmain had been out to discuss MUGA options, works to improve the existing court were provided similar to those that had already been discussed with the LC committee and had limiting factors due to proximity to the road. A quotation was circulated for a new MUGA on Spens Field. It was <b>resolved</b> that this be deferred until October and discussed alongside an overall plan for the play area going forward.	<b>Clerk</b>
24/131.4	To discuss progress with new financial regulations	
	It was <b>resolved</b> to defer this matter until the November meeting.	<b>Clerk</b>
24/131.5	To discuss the proposal to embed a goggle community calendar into the Parish Council website.	
	It was <b>resolved</b> not to embed google maps, instead to create a link on the community page.	<b>Clerk</b>
24/131.6	To discuss the way forward with the future use of the beacon.	
	The beacon is the property of Harthill Carnival, the chairman attended the meeting and advised that The Carnival Society was happy to transfer the ownership to the Parish Council as they had not been aware that they owned it. It was <b>resolved</b> to place the beacon on the Asset Register with a value of £1 at this time. It was felt that it was unlikely to be used in its current location due to	

	difficulties related to accessibility by the public and safely lighting it. Consideration would be given to purchasing a portable version to use on Spens Field if the need arose.	
24/131.7	To receive an update from the newly formed Harthill Football team.	
	The clerk advised that the football team had been in contact. The pitch has not been approved as a location to play and would need more work. They have advised that they would look at the pitch again for next season but have made other arrangements in view of the imminent start to the season. Information noted by Council.	
<b>24/132</b>	<b>Matters requested by Councillors/Clerk and to agree any action</b>	
24/132.1	To receive any requests for financial assistance.	
	A request for £250.00 was requested by HDGA. It was <b>resolved</b> to grant the request under the GPOC.	<b>Clerk</b>
24/132.2	To agree the cost of the Autumn Hart and make arrangements for distribution.	
	It was <b>resolved</b> to agree the cost of The Hart at £835.00, current rate for 12 pages, a volunteer has offered to do the distribution list.	<b>Clerk</b>
24/132.3	To discuss correspondence from Parishioner relating to Doctor Lane allotment path.	
	It was <b>resolved</b> that google need to be advised that this is not a legal path and should not be shown as such on google maps. The name will need to be removed.	
24/132.4	To consider the installation of CCTV at entrances to the village, to be based under RMBC control.	
	It was <b>resolved</b> to wait and review how successful this is in neighbouring village and review the matter again in 6 months.	<b>Clerk</b>
24/132.5	To update Council on the recent meeting with RMBC regarding the pavement resurface.	
	Despite RMBC being asked to visit the works done it was apparent that they thought the surfacing was fit for purpose. Some remediation had been agreed. It was <b>resolved</b> to review the matter again once the remediation had been carried out.	<b>Clerk</b>
24/132.6	To agree renewal of alarm maintenance.	
	It was <b>resolved</b> to renew the alarm maintenance at a cost of £120 plus vat.	<b>Clerk</b>
24/132.7	To receive a request to place an antenna on the Village Hall Roof.	
	It was <b>resolved</b> to decline the request for an antenna on the Village Hall Roof	<b>Clerk</b>
24/132.8	To appoint a Councillor to attend sessions on the Transport Advisory Group Rotherham.	
	It was <b>resolved</b> that Councillor Fiona Radford be appointed to attend sessions on the Transport Advisory Group Rotherham	<b>Cllr F Radford</b>
24/132.9	To discuss the forthcoming Insurance Renewal and agree which company to insure with.	
	As it was the third year of a three-year agreements - it was <b>resolved</b> to accept the renewal invitation at a cost of £2,897.80.	<b>Clerk</b>
24/132.10	To further discuss and agree potential bench locations and cost.	
	It was <b>resolved</b> to write to RMBC regarding the bin at Doctor Lane and that two new benches should be placed on Doctor Lane recreational grounds. These to initially be offered as memorial benches. The clerk to initially approach the two people that had expressed an interest.	<b>Clerk</b>
24/132.11	To discuss the location of bins on the play areas.	
	It was <b>resolved</b> that the clerk ask RMBC to move the large bin near the entrance to the play area to the piece of land where the recycling skips used to be.	
<b>24/133</b>	<b>Allotments</b>	
24/133.1	To receive minutes from the recent allotment meeting.	
	The minutes from the allotment and gardens meeting were received and noted.	
24/133.2	To review current budget allocation in view of increases in skip prices by 25%.	<b>Clerk</b>
	The clerk advised that the allotment skips from the existing supplier had gone up 25% without notice. She had found a supplier who was slightly less expensive and opened a credit account. It	

	was <b>resolved</b> to ratify this order, including the credit account and use the allocated budget contingency to increase the allotment budget by £500.00. Skips are now around £208 net.	
24/133.3	To discuss and agree any action in relation to other green space issues that have arisen.	
	<p>A request was received for the Parish Council to clear around an allotment garage, by the tenant, as the area is becoming overgrown. It was <b>resolved</b> that the tenant should maintain the area around their garage and so the request was declined.</p> <p>Cllr J Morley and Cllr S Green offered to assist with putting some of the garden waste that had been removed for a new fence to be installed into the allotment skips if there was still space.</p> <p>The Path at the back of the old Chapel has been referred to the footpaths officer who advises that the team are running behind but that this is near the top of the list.</p> <p>The tree on Festival Verge is reported as overhanging a property and it was <b>resolved</b> that the clerk refer this to RMBC and ask them to contact the Parishioner about this.</p> <p>It was further <b>resolved</b> that the lack of cutting of Woodall Lane banking be hi-lighted with RMBC and the growth on the lamp posts in Woodall.</p>	<b>Clerk</b>
<b>24/134</b>	<b>Staffing</b>	
24/134.1	To receive minutes from the recent staffing committee meeting, including an update on recruitment of the Ground Maintenance Operative following the forthcoming retirement of the Parish Handyman.	
	The minutes from the staffing committee meeting were received and noted.	
<b>24/135</b>	<b>Financial Matters</b>	
24/135.1	To receive the RFO'S report.	
	<p>a) After 5 month of the financial year 51% of anticipated income has been received. Outstanding rents are being chased, £1,433.64 has been collected up to the end of July. 35% of planned expenditure has been spent.</p> <p>b) The account balance on 31<sup>st</sup> August 2024 is £93,980.81</p> <p>c) The first stage of the 2024/2025 Precept (£37,900.00) has been received from RMBC</p> <p>d) CIL monies received £3,484.24. This relates to the Winney Hill development.</p> <p>e) VAT Refund received £1,173.86 for end of 2023/2024 and £4252.67 for April to June 2024.</p> <p>Information noted by Council.</p>	
24/135.2	To receive and verify bank reconciliation to 31 <sup>st</sup> August 2024	
	The bank reconciliation was verified and signed by two Councillors.	
24/135.3	To approve accounts for payments	
	It was <b>resolved</b> that Accounts presented for payment are approved.	
24/135.4	To agree any transfers to reserves or adjustments to budget lines.	
	It was <b>resolved</b> that the following transfers be made: No transfers are required at this time.	
<b>24/136</b>	<b>To note any correspondence</b>	
	None	
<b>24/137</b>	<b>To receive reports / information on external meetings.</b>	
	There was nothing to report in relation to external meetings at this time.	
<b>24/138</b>	<b>Individual Councillor reports</b>	
	From the items raised the following items were added to the October agenda Suckers on Spens Field Trees around Tots Play Area.	

24/139	<b>To agree the date and time of the next ordinary Council Meeting. (8<sup>th</sup> October 2024)</b>	
	The date and time of the next Parish Council meeting was confirmed as 7.00pm on Tuesday 8 <sup>th</sup> October 2024. The meeting closed at 9.35 pm.	

**Chairman**

**Date 8<sup>th</sup> October 2024**

**Finances**

SEPTEMBER 2024						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
10th September 2024	Salaries	Payroll Employees	IB	£ 1,827.48		
				£ 83.60		
				£ 1,911.08		£ 1,911.08
10th September 2024	HVH Ltd	Village Hall Hire August	IB	£ 26.00		£ 26.00
10th September 2024	Hopkinson Waste Management Ltd	Skip Allotments Doctor Lane	IB	£ 208.33	£ 41.67	£ 250.00
10th September 2024	Hopkinson Waste Management Ltd	Skip Allotments Firvale	IB	£ 208.33	£ 41.67	£ 250.00
10th September 2024	Hopkinson Waste Management Ltd	Skip Allotments Thorpe Road	IB	£ 208.33	£ 41.67	£ 250.00
10th September 2024	HMRC	PAYE	IB	£ 1,544.29		£ 1,544.29
10th September 2024	VAR	Payroll Fees	IB	£ 39.30		£ 39.30
10th September 2024	Signs Direct (Yorkshire) Ltd	Parking Buddies	IB	£ 388.95	£ 77.79	£ 466.74
10th September 2024	Ashton Alarms Ltd	Maintenance Renewal	IB	£ 120.00	£ 24.00	£ 144.00
10th September 2024	G Tune	Hedge Maintenance	IB	£ 1,053.00		£ 1,053.00
10th September 2024	Shaw & Sons	Binders	IB	£ 288.00	£ 57.60	£ 345.60
10th September 2024	Gallagher Insurance	3rd yr of 3 year renewal	IB	£ 2,897.80		£ 2,897.80
10th September 2024	HDGA Grant	Grant	IB	£ 250.00		£ 250.00
13th September 2024	ICO	Data Protection Registration	IB	£ 35.00		£ 35.00
20th September 2024	NEST	Pension Contribution	IB	£ 99.52		£ 99.52
SEPTEMBER 2024				£ 9,277.93	£ 284.40	£ 9,562.33
C/F				£ 42,049.19	£ 4,615.34	£ 46,664.53
YEAR TOTAL 2024/2025				£ 51,327.12	£ 4,899.74	£ 56,226.86