



Harthill with Woodall Parish Council



Minutes - Extra-ordinary Parish Council Meeting 13th August 2024

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs S Day, Mrs C Hamer, Mr J Morley, and Mrs E Simmonite. The Clerk, Caroline Havenhand was in attendance. No parishioners were in attendance.

Reference	Item	Action
24/112	To receive and approve reasons for absence	
	Apologies and reasons for absence were received from Councillors Mrs B Gunby, Mr S Green and Miss F Radford. It was resolved that the reasons provided were approved. Cllr. M Havard was not present at the meeting.	
24/113	To receive declarations of interest in respect of business on the agenda.	
	No interests were declared.	
24/114	To authorise the chairman to sign the minutes of the meeting held on 9th July 2024 as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
24/115	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that there were no items requiring the exclusion of press and public due to the confidential nature of items under discussion.	
24/116	To note any matters arising (For information only)	
	The clerk advised Council that there had been contact from a farmer wishing to remove branches from a tree overhanging their land. They advise some of the branches had died. A Councillor went to look and agreed some cut back was needed so the clerk noted the information without any objection to the works. Information noted by Council.	
	<u>Open Forum for Parishioners in Attendance – Public Participation Session</u>	
	No Parishioners attended the meeting.	
24/117	To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss - <u>RB2024/0958</u> - Single storey front extension 4 Union Street, Harthill. http://rotherham.planportal.co.uk/?id=RB2024/0958 <u>RB2024/1005</u> - Demolition of existing office building and erection of self-build detached dormer bungalow, Harthill House, Woodall Lane, Harthill. http://rotherham.planportal.co.uk/?id=RB2024/1005 <u>RB2024/0552</u> - Formation of Horse Arena Kershaw, The Stables Opposite No 41 Dowcarr Lane, Woodall.	

	<p>http://rotherham.planportal.co.uk/?id=RB2024/0552</p> <p><u>RB2024/0726</u> Granted Conditionally 19/07/2024 Single storey extension and alteration to front fenestrations to existing outbuilding to create ancillary building at 20 Pryor Mede, Harthill.</p> <p><u>RB2024/0602</u> Granted Conditionally 11/07/2024 Conversion of existing stables and store building to residential dwelling, new detached garage and creation of new access. at 91 Serlby Lane, Harthill.</p> <p><u>RB2024/0777</u> Granted Conditionally 11/07/2024 Demolition of side extension and erection of single storey side & rear extension at 29 Woodall Lane, Harthill.</p> <p><u>RB2024/0749</u> Refused 17/07/2024 Change of use of land to residential garden area including fencing, erection of external staircase and raised patio and alterations to access at 8 Hillcrest Rise, Harthill.</p> <p><u>RB2024/0834</u> Refused 30/07/2024 Erection of fence at 76 Union Street, Harthill.</p> <p><u>RB2024/0047</u> Appeal Dismissed 02/08/2024 DOE Reference: APP/P4415/D/24/3342385 Erection of a pergola at 8 Hillcrest Rise, Harthill.</p> <p><u>RB2024/0898</u> - Single storey rear extensions with erection of detached double garage to the front, 1 The Downings, Harthill. Update - Following a query to the planning office, Council were advised that the garage plans had already been withdrawn so no objection was submitted by the clerk.</p>	
	<p>It was <u>resolved</u> that comments be made regarding:</p> <p><u>RB2024/1005</u> - The application does not mention a contamination report. The access is close to a small roundabout and is only suitable for use as a family residence.</p> <p><u>RB 2024/0552</u> – The site should be restricted to personal use only.</p>	Clerk
24/118	To receive information on the following ongoing issues and decide further action where necessary:	
24/118.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues, including update on Zip-Wire and vandalism to Tots play area.	

	<p>The latest play inspection report received is dated 7th August 2024 and is categorised as moderate risk due to issues with the teen shelter. The Zip-wire is now shown as completed following a visit from the manufacturer.</p> <p>Designs for a new roundabout and teen area are still under review and Council are aware of the teen area issues and monitoring. It was resolved that other minor works will continue to be monitored whilst a plan is drawn up for the play area.</p>	Clerk
24/118.2	To retrospectively agree the cost of a fixed electrical test on the village hall, agreed by the clerk for health and safety reasons. To receive the results.	
	The clerk advised that she had become aware that the fixed electrical test on the village hall was overdue. As such, under health and safety delegation, she had instructed the test to the company that had done the work before, cost being in line with expectations and to get it done as soon as possible. The test has been carried out. The clerk asked that the instruction for the test and associated cost (£375.00) be retrospectively ratified.	
24/119	Matters requested by Councillors/Clerk and to agree any action	
24/119.1	To discuss a complaint received regarding the tots play area and a request for compensation.	
	A parent has made a claim that Sticky popcorn left by older kids has damaged their child's clothing. The CCTV does show children spilling the popcorn but also some anti-social behaviour. It was resolved that the footage be shared with the police so that the children can be identified and spoken to at school. The parent's claim has been referred to Council's insurance company.	Clerk
24/120	Allotments	
24/120.1	To discuss waste from fence clearance and agree any action.	
	A parishioner has needed to move some growth from behind his garden to install a new fence. It was resolved to provide a skip to remove the waste that was already on the allotments to tidy this area. Cost circa £185.00 net.	Clerk
24/121	Financial Matters	
24/121.1	To receive the RFO'S report.	
	<ul style="list-style-type: none"> a) After 4 month of the financial year 50% of anticipated income has been received. Outstanding rents are being chased, £1,433.64 has been collected up to the end of July. 30% of planned expenditure has been spent. b) The account balance on 31st July 2024 is £93,831.73 c) The first stage of the 2024/2025 Precept (£37,900.00) has been received from RMBC d) CIL monies received £3,484.24. This relates to the Winney Hill development. e) VAT Refund received £1,173.86 for end of 2023/2024. <p>Information noted by Council.</p>	
24/121.2	To receive and verify bank reconciliation to 31 st July 2024	
	The bank reconciliation was verified and signed by two Councillors.	
24/121.3	To approve accounts for payments	
	It was resolved that Accounts presented for payment are approved.	
24/121.4	To receive any update on the external audit	
	The documentation has been received from the external auditor. No issues have been raised. The clerk has prepared copies of the documentation to go on the website. It was resolved that these are placed on the website for 5 years and be placed on the noticeboards until 3 rd September.	
24/121.5	To receive information on Councillors quarterly review of receipts and payments	
	Councillor J Morley carried out the quarterly review of receipts and payments for quarter 1. He noted an allotment rent was entered early in June which had already been corrected in July by the clerk. No other issues were identified. Information noted by Council.	

24/122	To note any correspondence	
	None	
24/123	To receive reports / information on external meetings.	
	There have not been any external meetings.	
24/124	Individual Councillor reports	
	There were no items raised that required an agenda item to be raised.	
	The date and time of the next Parish Council meeting has been set as 7.00pm on Tuesday 10 th September 2024. The meeting closed at 8.10 pm.	

Chairman

Date 10th September 2024

Finances

PAYMENT LIST - AUGUST 2024						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
13th August 2024	Salaries	Payroll Employees	IB	£ 1,951.70		
				£ 112.40		
				£ 2,064.10		£ 2,064.10
13th August 2024	HVH Ltd	Village Hall Hire	IB	£ 39.00		£ 39.00
13th August 2024	PKF	External Assurance Review	IB	£ 420.00	£ 84.00	£ 504.00
13th August 2024	AD Electrical Services	New Bracket for column	IB	£ 395.00	£ 79.00	£ 474.00
13th August 2024	CEM Electrical	Fixed Electrical Test Village Hall	IB	£ 385.00	£ 77.00	£ 462.00
13th August 2024	Re-imburse Clerk	365 renewal	IB	£ 66.66	£ 13.33	£ 79.99
13th August 2024	Re-imburse Clerk	Various - Stationery, locks, sweets for consultation	IB	£ 129.49	£ 15.16	£ 144.65
13th August 2024	RMBC	Annual fee for regular play inspections	IB	£ 383.95	£ 76.79	£ 460.74
13th August 2024	John Brailsfords Printers	Drawings for consultation A3	IB	£ 86.95	£ 17.39	£ 104.34
22nd August 2024	NEST	Pension Contribution	IB	£ 99.52		£ 99.52
August 2024				£ 4,069.67	£ 362.67	£ 4,432.34
C/F				£ 37,979.52	£ 4,252.67	£ 42,232.19
YEAR TOTAL 2024/2025				£ 42,049.19	£ 4,615.34	£ 46,664.53