



Harthill with Woodall Parish Council



Minutes - Ordinary Parish Council Meeting 9th July 2024

This meeting was held in the committee room at Harthill Village Hall at 7pm.

Present: Councillors: Mrs J Pattison (Chairman), Mrs M Havard (Vice-Chair), Mrs S Day, Mr S Green, Mrs B Gunby, Mrs C Hamer, Mr J Morley, Miss F Radford and Mrs E Simmonite. The Clerk, Caroline Havenhand was in attendance. Three parishioners were in attendance.

<u>Reference</u>	<u>Item</u>	<u>Action</u>
24/98	To receive and approve reasons for absence	
	All Councillors were present at the meeting.	
24/99	To receive declarations of interest in respect of business on the agenda.	
	No interests were declared.	
24/100	To authorise the chairman to sign the minutes of the meeting held on 11th June 2024 as a true and correct record.	
	The minutes were confirmed as a true and correct record and the Chairman accordingly signed the file copy.	
24/101	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.	
	It was resolved that items relating to staffing require the exclusion of press and public due to the confidential nature of items under discussion.	
24/102	To note any matters arising (For information only)	
	Information has been received relating to a consultation by Bolsover District Council on the Draft Creswell Growth Plan, this has been circulated to Council.	
	<u>Open Forum for Parishioners in Attendance – Public Participation Session</u>	
	Parishioners attended the meeting to discuss: <ul style="list-style-type: none"> • Planning application RB2024/0898 • Leisure Centre Court. 	
24/103	To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss -	
	<u>RB2024/0898</u> - Single storey rear extensions with erection of detached double garage to the front, 1 The Downings, Harthill. http://rotherham.planportal.co.uk/?id=RB2024/0898	
	<u>RB2024/0834</u> - Erection of fence 76 Union Street, Harthill. http://rotherham.planportal.co.uk/?id=RB2024/0834	
	<u>RB2024/0777</u> - Demolition of side extension and erection of single storey side & rear extension, 29 Woodall Lane, Harthill. http://rotherham.planportal.co.uk/?id=RB2024/0777	

	<p>RB2024/0480 - Application to vary condition 2 to include the proposed installation of 15 replacement fishing platforms, a control kiosk as part of the lower draw off works and crest monitoring pins imposed by RB2022/0541 at Harthill Reservoir off Woodall Lane, Harthill for Canal & River Trust. Granted Conditionally 20/06/2024</p>	
	<p>It was resolved that comments be made regarding:</p> <p>RB2024/0898 – The garage is not in keeping with surrounding properties and represents over development of the site. Building does not appear to be a garage as doors not in keeping.</p>	Clerk
24/104	To receive information on the following ongoing issues and decide further action where necessary:	
24/104.1	To discuss and agree any action in relation to the most recent play inspection report, including any risk issues, and to agree any action.	
	<p>The latest play inspection report received is 9th July 2024 and is categorised as moderate risk due to issues with the teen shelter and Zip-wire. Designs for a new roundabout and teen area are still under review and Council are aware of the teen area issues and monitoring. It was however concerned about the Zip-wire issues raised in view of its recent purchase and these have been raised with the installer/manufacturer. It was resolved that other minor works will continue to be monitored but clerk to request an onsite visit to sort zip-wire issues.</p>	Clerk
24/104.2	To agree timetable for manning the Parish Council stand at Harthill Carnival.	
	Various Councillors volunteered to stand for parts of the day to speak to members of the public and hand out questionnaires.	
24/104.3	To provide an update on a date for a meeting with Canal and River Trust regarding Woodall Lane and additionally, to discuss further concerns raised about the footpaths by residents.	
	The clerk advised that there had been a short online meeting and various parties had taken issues away to investigate. A further meeting was to be planned for September. Information noted by Council.	
24/104.4	To provide an update on the missed bin emptying on Harthill Field Road.	
	The clerk reported that RMBC had responded and advised that this has now been added to the weekly schedule. Information noted by Council. Clerk has advised Parishioner that raised this issue.	
24/105	Matters requested by Councillors/Clerk and to agree any action	
24/105.1	To receive any requests for financial assistance.	
	There were no requests for financial assistance.	
24/105.2	To provide an update on a meeting held with RMBC regarding grass cutting.	
	A meeting took place with representatives from RMBC. By the date of the meeting most areas were done other than the Wildflower track and field having less cuts than it should have. A spreadsheet has been produced to provide regular updates and the team that do the Winney Hill field cuts are now aware of how regular this should be done. Council resolved to continue to monitor the situation.	Clerk
24/105.3	To discuss bins on the play area.	
	It was resolved that his matter was deferred until September meeting but in the interim Councillor M Havard offered to try and arrange an extra collection in her role of Ward Councillor.	Cllr. M Havard

24/105.4	To receive the Leisure Centre Accounts for the period to 30 th April 2024 and to receive representation from the committee to discuss the current situation at the LC, use of deposit account monies and court marking for Pickleball.	
	The Leisure Centre Accounts were received and noted. In respect to the courts, it was resolved that a visit be arranged with a contractor that had previously quoted for a MUGA to see what could be done in terms of conversion of the courts or to increase parking where the court is a place a MUGA on Spens Field.	Clerk
24/105.5	To discuss a possible framework agreement in relation to legal advice from RMBC.	
	It was resolved that YLCA are already fulfilling this role so Council does not support this unless it offered something significantly different.	
24/106	Allotments	
24/106.1	To receive a request for Wildlife Camera's at Thorpe Road Allotments and agree any action.	
	It was resolved to refuse the request for wildlife cameras as it could be intrusive to other allotment holders and the footage would require controlled access.	
24/107	Financial Matters	
24/107.1	To receive the RFO'S report.	
	<ul style="list-style-type: none"> a) After 3 month of the financial year 50% of anticipated income has been received. Outstanding rents are being chased, £1,433.64 has been collected up to the end of July. 30% of planned expenditure has been spent. b) The account balance on 31st July 2024 is £93,831.73 c) The first stage of the 2024/2025 Precept (£37,900.00) has been received from RMBC d) CIL monies received £3,484.24. This relates to the Winney Hill development. e) VAT Refund received £1,173.86 for end of 2023/2024. Information noted by Council.	
24/107.2	To receive and verify bank reconciliation to 30 th June 2024	
	The bank reconciliation was verified and signed by two Councillors.	
24/107.3	To approve accounts for payments	
	It was resolved that Accounts presented for payment are approved.	
24/107.4	To agree any transfers to reserves or adjustments to budget lines.	
	It was resolved that the following transfers be made: No transfers are required at this time.	
24/107.5	To receive any update on the external audit	
	No queries have been received from the auditor so we are just awaiting conclusion of audit documentation. Information noted by Council.	
24/107.6	To note changes to the bank mandate have now been processed.	
	The clerk advised that Lloyds Bank have confirmed the mandate changes agreed at the Annual meeting. Information noted by Council.	
24/107.7	To receive information on Councillors quarterly review of receipts and payments	
	It was resolved to defer this matter until the next meeting.	
24/108	To note any correspondence	
	None	
24/109	To receive reports / information on external meetings.	
	There have not been any external meetings.	
24/110	Individual Councillor reports	

	From the items raised the following items were added to September agenda <ul style="list-style-type: none"> • CRT Hedge Councillor E Simmonite sent apologies for the September meeting.	
24/111	To agree the date and time of the next ordinary Council Meeting. (10th September 2024)	
	The date and time of the next Parish Council meeting was confirmed as 7.00pm on Tuesday 10 th September 2024. The meeting closed at 9.15 pm.	

Chairman

Date 10th September 2024

Finances

PAYMENT LIST - JULY 2024						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
9th July 2024	Salaries	Payroll Employees	IB	£ 1,865.64		
				£ 112.40		
				£ 1,978.04		£ 1,978.04
9th July 2024	HVH Ltd	Village Hall Hire	IB	£ 65.00		£ 65.00
9th July 2024	Galagher Insurance	Zip Wire addition	IB	£ 121.73		£ 121.73
9th July 2024	AD Electrical Services	Bowling green conduit and wire repair	IB	£ 715.00	£ 143.00	£ 858.00
9th July 2024	YLCA	Councillor Courses	IB	£ 140.40		£ 140.40
9th July 2024	Plant Supplier JD	Summer Plants for borders	IB	£ 1,007.00		£ 1,007.00
9th July 2024	National Allotment Society	Subscription	IB	£ 55.00	£ 11.00	£ 66.00
9th July 2024	Shaun Howe Gardens & Grounds Maintenance	Grounds Maintenance	IB	£ 275.00		£ 275.00
9th July 2024	Shaw & Sons Ltd	Binding Condolence Book	IB	£ 135.00	£ 27.00	£ 162.00
9th July 2024	NEST	Pension Contribution	IB	£ 99.52		£ 99.52
JULY 2024				£ 4,591.69	£ 181.00	£ 4,772.69
C/F				£ 33,387.83	£ 4,071.67	£ 37,459.50
YEAR TOTAL 2024/2025				£ 37,979.52	£ 4,252.67	£ 42,232.19