



## Harthill with Woodall Parish Council

The Village Hall  
Winney Hill  
Harthill  
Sheffield  
S26 7YL  
Tel. 01709 528823



### NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE COMMITTEE ROOM OF THE VILLAGE HALL ON

**TUESDAY 13<sup>TH</sup> MAY 2025 AT 7.00PM**

**Apologies for Absence should be notified to the Clerk prior to the meeting.**

**The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)  
Act 1960 s1.**

1. To elect a chairman for the ensuing year, to be followed by the signing of the Chairman's Declaration of Acceptance of Office.
2. To elect a Vice-chairman for the ensuing year.
3. To receive and approve reasons for absence.
4. To receive declarations of interest in respect of business on the agenda.
5. To authorise the chairman to sign the minutes of the meeting held on 8<sup>th</sup> April 2025, as a true and correct record.
6. To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.
7. To note any matters arising (For information only)

Comments or questions from members of the public (15 minutes will be allowed)

8. To appoint any new committees.
9. To appoint members to the staffing committee for the next 12 months, appoint the chairman of the committee and agree any changes to the terms of reference.
10. To appoint members to the Allotment and Gardens Committee for the next 12 months, appoint the chairman of the committee and agree any changes to the terms of reference.
11. To consider continuation with existing annual subscriptions/fee for Information Commissioners Office (data protection) YLCA, SLCC, Allotment Society, Community First, Canals and River Trust and Campaign to protect Rural England, which will fall due during the next 12 months.
12. To determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of the council. To include agreement for hire of the village hall for other Council meetings and allotment rent collection at the prevailing hall tariff.
13. To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss -

**Planning Inspector Reference EN 0110020** – Correspondence headed “Relating to Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment)

Regulations 2017 (The EIA Regulations) – Regulations 10 and 11 Application by Whitestone Net Zero Ltd (the applicant) for an Order granting Development Consent for the Whitestone Solar Farm (the proposed development) Scoping consultation and notification of the applicant's contact details and duty to make available information to the applicant if requested" – requiring a response from consultees by 22<sup>nd</sup> May 2025.

**RB2025/0538** - Erection of single storey rear extension, alteration to roof design and raising the ridge height, dormer to the side, Lynncroft Bungalow, Hard Lane, Kiveton Park, Rotherham.  
<http://rotherham.planportal.co.uk/?id=RB2025/053>

**RB2024/1781** DOE Reference: APP/P4415/D/25/3360164. Single storey front extension at 4 Union Street. **Allowed 23/4/2025.**

To discuss any further information received in relation to **RB2025/0240** - Land at Hard Lane, Harthill, Sheffield. Proposed Battery Energy Storage Scheme (BESS)  
<http://rotherham.planportal.co.uk/?id=RB2025/0240>

14. To receive information on the following ongoing issues and decide further action, where necessary.
  - 14.1 To discuss and agree any action in relation to the most recent play inspection report, including any risk issues. To provide any update on the grant application for the roundabout and agree next steps.
  - 14.2 To review bench selections for Woodall Lane, and consider a request for this to be a memorial bench.
  - 14.3 To provide an update on the request for a further defibrillator training session.
  - 14.4 To receive a quotation for works to create a football pitch and an update from the Football team.
15. To discuss matters requested by Councillors/Clerk and to agree any action.
  - 15.1 To receive any requests for financial assistance.
  - 15.2 To elect a representative to the Yorkshire Local Council's Association for the forthcoming year.
  - 15.3 To adopt a policy relating to the Chairman's allowance and to agree payment of chairman's Allowance. Additionally, to agree the level of allowance for the forthcoming year.
  - 15.4 To discuss the next issue of The Hart, agree timing, cost and any specific content to be included.
  - 15.5 To discuss Harthill Reservoir and the position and number of Safety rings.
  - 15.6 To provide an update on discussions relating to a potential bridleway on Woodall Lane.
16. Staffing Matters
  - 16.1 To note the clerks contractual change of SCP level to SCP32 as of 1st April 2025, subject to satisfactory performance. National salary award not yet agreed.
17. Allotment Matters
  - 17.1 To consider the quotation for the tidy up work on Firvale and agree any action.

- 17.2 To discuss issues with the turning circle at Firvale.
- 17.3 To agree an alternative lamp post location for the hanging baskets in Woodall following issue raised by RMBC.

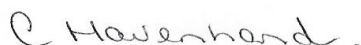
## 18. Financial Matters

- 18.1 To receive the RFO'S Report.
- 18.2 To verify bank reconciliation to 30<sup>th</sup> April 2025
- 18.3 To approve accounts for payments.
- 18.4 To agree any transfers to reserves or adjustments to budget lines in the new 2025-2026 budget.
- 18.5 To nominate a Councillor to carry out quarterly financial review of the accounts for this financial year.
- 18.6 To re-appoint the current internal auditor, under the existing terms of reference, for the financial year 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026.
- 18.7 To confirm continued use of variable direct debit on the account for payments to NEST, Allotment Water bills, RMBC Grounds Maintenance and ICO payment.
- 18.8 To review banking arrangements including signing arrangements for bank accounts.
- 18.9 To confirm continued use of internet banking arrangements as the usual way to make payments. Cheques to be used by exception. This consists of input by the clerk, followed by dual authorisation by two authorised signatories of payments listed for approval at the previous Parish Council meeting. Additionally, to agree input by the clerk, between meetings, of contractual payments such as Salaries and PAYE, subject to dual authorisation following input by the clerk, and reporting on the next payment list.

## 19 Policies

- 19.1 To review and adopt the Recording of Meetings Policy for a further 12 months.
  - 19.2 To review and adopt the Press and Media Policy for a further 12 months.
  - 19.3 To review and adopt the Data Protection Policy for a further 12 months.
  - 19.4 To review and adopt the Council's Complaints Policy for a further 12 months.
  - 19.5 To review Financial Regulations, following a further update from NALC, and consider adoption for a further 12 months.
  - 19.6 To review Standing Orders, amended to include recent updates, and consider adoption for a further 12 months.
  - 19.7 To introduce a new IT Policy.
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- 22 To note any correspondence.
  - 23 To receive reports / information on external meetings, including the CAP meeting and RMBC'S Parish Liaison Meeting.
  - 24 Individual Councillor Reports
  - 25 To agree the date and time of the next ordinary Council Meeting. (10<sup>th</sup> June 2025)

Caroline J. Havenhand



Clerk to the Council

7<sup>th</sup> May 2025