



Harthill with Woodall Parish Council

The Village Hall
Winney Hill
Harthill
Sheffield
S26 7YL
Tel. 01709 528823



NOTICE OF A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE COMMITTEE
ROOM OF THE VILLAGE HALL ON

TUESDAY 8TH APRIL 2025 AT 7.00PM

Apologies for Absence should be notified to the Clerk prior to the meeting.

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings)
Act 1960 s1.

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To authorise the chairman to sign the minutes of the meeting held on 11th March 2025, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.
5. To note any matters arising (For information only)

Comments or questions from members of the public (15 minutes will be allowed)

6. To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss -

RB2025/0240 - land at Hard Lane, Harthill, Sheffield. Proposed Battery Energy Storage Scheme (BESS)

<http://rotherham.planportal.co.uk/?id=RB2025/0240>

RB2025/0201 - Application to undertake works to trees within Harthill conservation area, Hunts Croft, Dishwell Lane, Harthill.

<http://rotherham.planportal.co.uk/?id=RB2025/0201>

RB2025/0392 - Erection of a two-storey side extension and single storey rear extension 4 Carver Close, Harthill.

<http://rotherham.planportal.co.uk/?id=RB2025/0392>

RB2025/0394 - Application for Lawful Development Certificate relating to erection of a dormer to rear 4 Carver Close, Harthill.

<http://rotherham.planportal.co.uk/?id=RB2025/0394>

RB2024/1005 – Appeal - DOE Reference: APP/P4415/W/25/3362505

Demolition of existing office building and erection of self-build detached bungalow at Harthill House, Woodall Lane, Harthill.

RB2024/1495 - Application to vary condition 02 (approved plans to amend the design of the bungalow and garage repositioned) imposed by RB2020/1965 at Land rear of Banksia, Woodall Lane, Harthill.

Granted Conditionally 05/03/2025.

7. To receive information on the following ongoing issues and decide further action, where necessary.
 - 7.1. To discuss and agree any action in relation to the most recent play inspection report, including any risk issues. To provide any update on the grant application for the roundabout.
 - 7.2 To provide any update on the VE day celebrations and agree any actions.
 - 7.3 To discuss and agree the type of bench to be purchased for Woodall Lane opposite the bus stop.
 - 7.4 To discuss progress with the Leisure Centre tidy up and repair work.
 - 7.5 To provide any update on correspondence sent to landowners on Woodall Lane.

8. To discuss matters requested by Councillors/Clerk and to agree any action.
 - 8.1 To receive any requests for financial assistance, including payment of the Carnival grant agreed in the 2025/2026 budget of £1,500.00 to support the Carnival with costs.
 - 8.2 To set the date of the Annual Parish Meeting (suggested 6pm on 13th May 2025)
 - 8.3 To delegate authority to the clerk to book any necessary Councillor or clerk training from courses budget allocated for 2025/2026.
 - 8.4 To discuss a request for an additional shed on the edge of the bowling green.
 - 8.5 To discuss quotations received for work at the Leisure Centre and agree a date for an additional Council Meeting to discuss these and progressing plans for the Play Area.
 - 8.6 To receive a request from the WI to plant a tree on Spens Field.
 - 8.7 To discuss issues raised around the Parish about areas that need cutting back that do not belong to the Parish Council.
 - 8.8 To discuss the possibility of further defibrillator training.

- 9 Financial Matters
 - 9.1 To receive the RFO'S Report.
 - 9.2 To verify bank reconciliation to 31st March 2025
 - 9.3 To approve accounts for payments.
 - 9.4 To receive a report on the Councillors quarterly review of receipts and payments for year end.
 - 9.5 To receive the Internal Auditors Report (AIAR), review the effectiveness of the system of internal control for Harthill with Woodall Parish Council, and agree any changes to controls that may be necessary.
 - 9.6 Following review of the effectiveness of the system of internal controls of Harthill with Woodall Parish Council, to consider the findings, and then to complete and approve section 1

of The Annual Governance and Accountability Return (AGAR) 2024-2025, this to then be signed by the Clerk and the Chairman of the meeting.

- 9.7 Following signing by the Responsible Financial Officer - to consider and approve the Accounting Statements of Harthill with Woodall Parish Council relating to the period 1st April 2024 to 31st March 2025. The Chairman of the meeting to then sign section 2 of the Annual Governance and Accountability Return (AGAR).
- 9.8 To agree the dates to be set to advertise the period during which electors and interested persons may exercise rights relating to the Annual Accounts. (Tuesday 3rd June 2025 to Friday 14th July 2025)
- 9.9 To note receipt of the first half of the precept and to agree transfers to reserves or adjustments to budget lines in the new 2025-2026 budget.

10 Staffing Matters

- 10.1 To note the clerks contractual change of SCP level to SCP32 as of 1st April 2025, subject to satisfactory performance. National salary award not yet known so increased based on April 2024 National Pay Award scale at this time.

11 Allotment Matters

- 11.1 To receive minutes from the recent allotment meeting and agree any action.


12 To note any correspondence

13 To receive reports / information on external meetings

14 Individual Councillor Reports

15 To agree the date and time of the next ordinary Council Meeting. (13th May 2025)

Caroline J. Havenhand



Clerk to the Council

3rd April 2025